

EMC Sign Review Checklist

Description: Electronic message center (EMC). A sign or portion of an onsite sign capable of displaying words or images that can be electronically changed by remote or automatic means.

Online application can be found at: sheridanwy.viewpointcloud.com/

Submittal Items:

- A final review fee of \$150.
- An electronic file listing the names and addresses of all property owners within three hundred feet of the lot or legal parcel for which the EMC is proposed (List must be obtained from the Sheridan County Planning Office and be no more than 14 days old at the time of submittal).

Electronic Message Centers in a Downtown Business District, R-O Rural Residence, R-1 Residence, R-2 Residence, R-3 Residence, R-4 Residence, NC-1 Neighborhood Commercial district, residential and mixed use areas of planned unit developments and GD Gateway districts, and within a 300' distance of a single family dwelling have the following submittal requirements:

- Schematic drawings identifying the size of any signage to be installed along with color and materials of the EMC, framing and decorative elements.
- Site plan, building elevations or photographs with the proposed location of any signage shown.
- Technical specifications of the EMC with sufficient information to establish compliance with the provisions of Sheridan City Code, Chapter 3.
- Any other item determined by the Planning Division staff to be necessary to evaluate the application.