

# Mobile Home Park Submittal Checklist

---

**Description: A parcel of land under one ownership planned and improved for the placement of mobile and manufactured homes for residential use.**

A Mobile Home Park application can be found at [sheridanwy.viewpointcloud.com/](http://sheridanwy.viewpointcloud.com/)

Submittal Items:

- A final plat review fee of \$150.
- A list of names and addresses of all property owners within three hundred feet from the boundary of the proposed subdivision (List must be obtained from the Sheridan County Planning Office and be no more than 14 days old at the time of submittal).

Submittal documents per Sheridan City Code Appendix C §7 in both electronic format and 2 hard copies:

- Preliminary plans and specifications of the proposed park showing:
  - a. The area and dimensions, drawn to scale, of the tract of land and approximate acreage,
  - b. The number, location and size of the mobile home space,
  - c. The location and width of roadways, walkways, and parking areas, and access to public thoroughfare,
  - d. The location of service buildings and any other proposed permanent structures.
  - e. The location and size of natural features, including topography, wetland, and any anticipated changes in these features,
  - f. The size, location and design of recreational facilities,
  - g. Location, size, and specifications of existing sewer, water, gas, and electric power lines, with proposal for extension and connection of new lines or requirements for new sewage disposal and water supply systems,
  - h. A topographic and drainage grading plan to ensure a well-drained site, property graded for elimination of stagnant pools of water;

Plans shall be drawn to appropriate scale to show adequate detail, but not smaller than a scale of one inch to one hundred feet.