



## **Notice of Planning Commission Opening**

The City of Sheridan presently has a vacancy on the Planning Commission, providing an opportunity for engaged and motivated city residents to give back to their community. The term of appointment is three years. Interested individuals should send a brief bio and cover letter to the mayor's office either via e-mail at [jrizer@sheridanwy.gov](mailto:jrizer@sheridanwy.gov) or regular postmarked to:

Richard Bridger, Mayor  
City Hall  
55 Grinnell Plaza  
Sheridan, WY 82801

**Role:** The Planning Commission reviews land development review proposals within the City limits and makes recommendations to the City Council regarding approval. The Commission is guided by existing planning documents adopted by the City Council and city code. The Planning Commission is also responsible for overseeing the preparation and update of the Comprehensive Plan and other long-range planning documents. The Commission receives administrative support from city staff.

**Time Commitment:** The Planning Commission meets on the second and fourth Monday of every month at 7:00 p.m. Occasionally, as needed, the Commission holds work sessions to address topics of specific concern. Regular meetings vary in length but typically run about an hour. Planning Commission members receive information packets on each proposal to be reviewed. Each Commissioner chooses how much time to devote to reviewing packet items, but 30-60 minutes per item is probably a reasonable estimate. Total monthly commitment for meetings, work sessions, and packet review averages about 5-6 hours.