



Community UPDATE

AUGUST 2025



Our Vision

We embrace "Our City" and its historical Western lifestyle and values while being focused on socio-economic diversity with open eyes, minds, and hearts in keeping Sheridan the community of choice for all.

Our Mission

The City of Sheridan is dedicated to improving quality of life through responsible stewardship of the resources entrusted to us, with emphasis on public safety, exceptional service, livability, and infrastructure, while being accountable and professional.

Our Values

- ★ **Make a Difference** - The primary purpose behind every City Staff action and activity is to make a positive difference in the lives of our Citizens.
- ★ **Take Initiative** - In the absence of guidance, we seize opportunities to advance the Mission of the City of Sheridan.
- ★ **Build Trust** - We must ensure that we daily earn the trust of the people of Sheridan, even when no one is watching us.
- ★ **Show Optimism** - A positive attitude is a force multiplier and is contagious. We look for opportunities in every situation.
- ★ **Promote Teamwork** - Together, Everyone Achieves More, and that only occurs through collaboration with others.



City Administration

Meetings of Note:

City Department Heads met with Employees on July 17th for our biannual **All-Hands Meeting** at the WYO Theater. The meeting covered key updates on city operations, budget, and ongoing initiatives aimed at improving our workplace and services.



The employee **suggestion box** is always open for employee ideas, questions, and concerns. Their insights and feedback helps make the city a better place to work and serve our community.

We also reviewed the **FY26 budget**, which saw about a 3% drop in revenue, largely due to recent state legislation reducing property taxes. To manage the impact, departments worked together to prioritize spending, funding essentials first while ranking unfunded needs for future consideration. A “red line” system identified projects, purchases, and contracts that could proceed now, and those that will await additional funding. Any FY25 surplus will be reviewed in the fall, with Council deciding how to address items still on the list.

Dan Roberts gave an update on the **Employee Survey Working Group**, which is currently reviewing data collected from each department. Thanks to Dan and the ESWG committee for their hard work and commitment to improving operations.

If employees missed the All-Hands meeting, they can find the video in Google Drive in the **“Employee Forms”** folder.

Department heads came together for two Production Meetings in July. July 22nd focused on the **Information Security Master Framework Policy** draft- an effort more than a year in the making, led by Glenn Manry, the IT team, and a cross-department committee. The policy will guide how we protect and manage all information assets across the organization. I’m proud of the thoughtful work Glenn and his team have put into this critical initiative, and I appreciate the collaboration and insight our department heads brought to refining it.



Department heads also met on July 29th to review the **Master Fee Schedule**, which acts as a one-stop guide for City fees. Key discussions included introducing fair and consistent fees for alcohol and non-alcohol events, refining street closure categories, and aligning building, parks, and utility charges with current practices. The Schedule is on track to be finalized by year’s end. A special thanks to Ashlee, our City Clerk, for her thorough work in compiling and improving this document.

Myself and J.D. Cox, City Administrator of Douglas, WY, made a quick trip to Casper on July 30th to recognize their outgoing **City Administrator, Carter Napier** on behalf of the Wyoming City Managers’ Association (WyoCMA). Carter has been the senior city manager in Wyoming serving in Riverton,



City Administration

(cont.) Gillette and Casper for the last 22 years. His mentorship and experience will be missed. WyoCMA is an extremely collaborative organization. We share helpful information between cities and towns to learn, improve, and become more efficient. Going forward, Casper has indicated that they will be doing a targeted-hiring process by invitation to specific individuals to replace Carter.



August 4th, we held the semi-annual **second-level supervisors meeting**, which is an opportunity for myself and supervisors who I have a direct role in evaluating, to connect and address common challenges. Supervisors discussed ways to enhance cross-department collaboration, including reinstating Supervisor-to-Supervisor meetings at strategic points throughout the year. The group also debriefed our most-recent All-Hands meeting, brainstorming ways to simplify budget updates and create more time for highlighting major projects and Q&A. We'll reconvene prior to the January All-Hands to unpack these ideas further.

On August 5th, I attended the annual **Great Open Spaces City Management Association (GOSMA)** Conference in Kalispell, MT. This was an extremely valuable exchange of ideas and learning event featuring around 30 administrator/managers from North and South

Dakota, Montana, and Wyoming. For 2 and a half days, speakers covered recruiting considerations, training on media relations, negotiations, and dealing with change. Dan Clark, Montana Local Government Center, took us through a **simulation tool** that allows local governments to see the mid and long term effects of policy decisions.

Most importantly, we had an hour of in-person discussion with the new **Executive Director of the International City/County Managers Association (ICMA) - Julia Novak**. Julia facilitated our strategic planning session in 2022 while working for Raftelis. Julia indicated a significant shift in the approach of ICMA, with greater focus on the training and support needs of the city managers/administrators they serve, rather than championing some policies in general. This is a welcome change, as ICMA has previously championed some liberal policies as universally appropriate, rather than supporting them only where desired. Julia is dedicated to ensuring ICMA reflects all the communities it represents.

We had a great discussion with her about retooling conference keynotes into ready-made training packages we can share locally. Julia told us this year's keynote speaker is Arthur Brooks who will be presenting, among other things, concepts from his 2019 book, **"Love Your Enemies."** I bought a copy of the book, which shows that abuse and outrage are not the right formula for lasting success. As we emphasize the importance of valuing everyone we meet, especially those who don't agree with us, I look forward to hearing his take on these concepts.

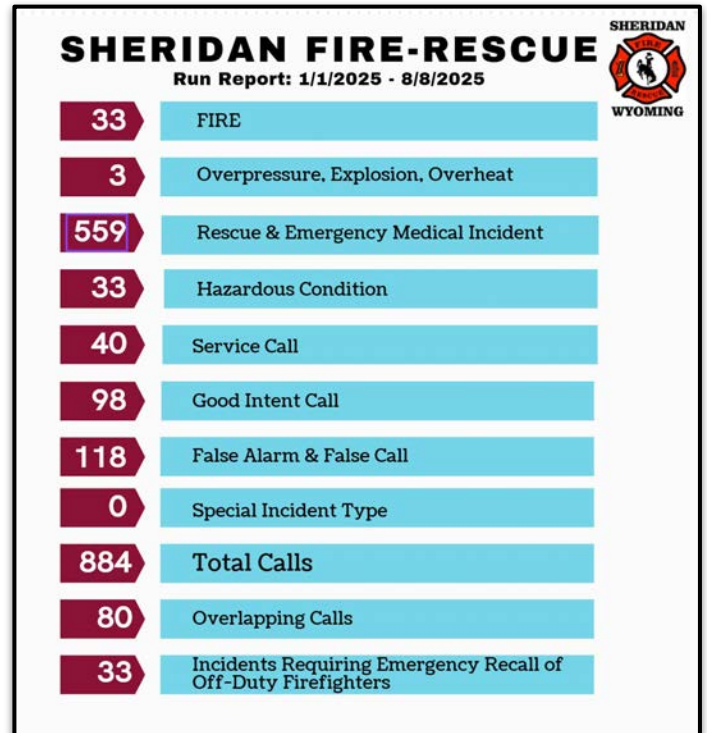
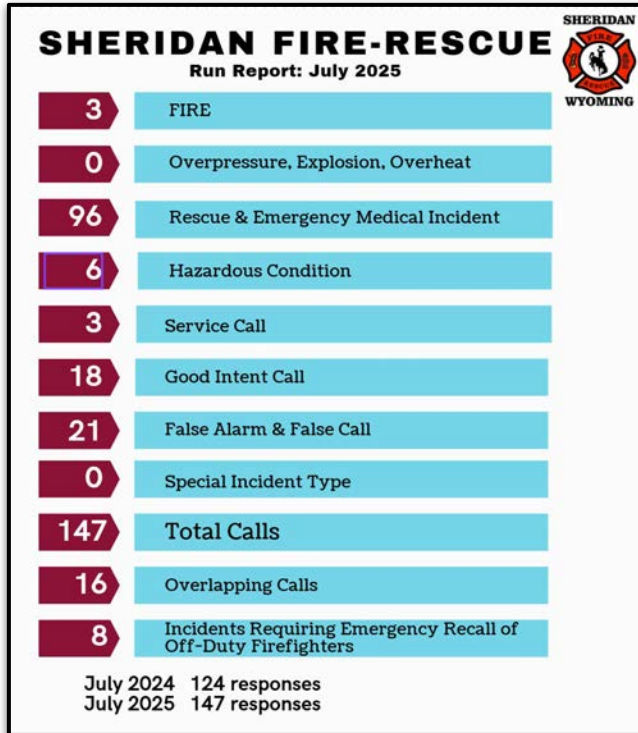


Sheridan Fire-Rescue

Proudly Serving Since 1888

July 2025

2025 YTD



Intentional Mass Casualty Training

On July 29, 2025 Sheridan Fire-Rescue, Sheridan Police Department, Sheridan County Sheriff's Office, and Wyoming Regional EMS conducted an Intentional Mass Casualty Incident training session at Coffeen School. The training was the culmination of preparation that had been ongoing since January of this year.

This type of incident became a reality in Sheridan in September of 1993. Since that time the awareness level has grown and emergency responders have continued to develop their response plans to deal with an incident we all hope never occurs.

The multi-month planning among first responders not only helps develop a plan for a specific incident but strengthens relationships among all agencies and their members. These relationships help to identify strengths and areas for improvement in response, coordination and communications. These relationships are critical and transferable when multiple agencies are responding to any large or complicated incident.

Sheridan Fire-Rescue would like to thank all the First Responders for their involvement in this process.

Welcome: Sheridan Fire-Rescue welcomes Probationary Firefighters Chance Larson and Darrion Meckle who started on August 11, 2025. Our new Firefighters will join 17 other new Firefighters from across the state for the Joint New Hire Academy Class 25-2 starting in Cheyenne on August 25, 2025. The academy will last for 13 weeks and on completion our Firefighters will have completed Proboard Certification as Firefighter I, Firefighter II, Hazardous Materials Awareness, and Hazardous Materials Operations.



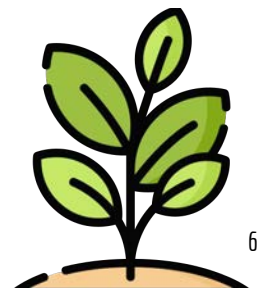
Utilities

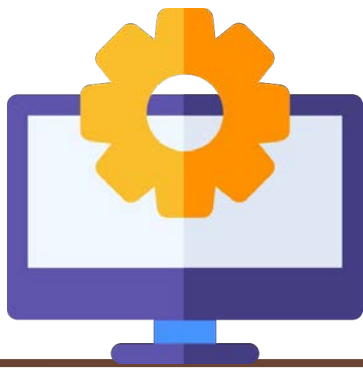
Customer Service



Our Customer Service team continued to assist residents with a wide range of needs — from permits and passports to meter questions and general City services. We're proud to serve as a first stop for helpful, timely support. Have a question? Give us a call — we're here to help!

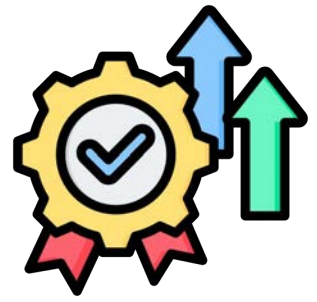
July- Customers Assisted				
	Avg.	2025	Change	% Change
In-person	929	1148	219	23.57%
Phone Call	1447	1583	136	9.40%
Total	2376	2731	355	14.94%
Permits				
	Avg.	2025	Change	% Change
Alcohol	38	44	6	15.79%
Street	25	21	-4	-16.00%
Special Event	17	28	11	64.71%
Mobile Vending	4	8	4	100.00%
Park	81	61	-20	-24.69%
Black Tooth Fields	20	24	4	20.00%
Passport Acceptance				
	Avg.	2025	Change	% Change
Applications	55	51	-4	-7.27%





Utilities

Information Technology



The IT department recently completed a transition of the municipal court's credit card processing to a new system, replacing the previous platform.

This upgrade is part of ongoing efforts to streamline internal operations and improve the efficiency of administrative processes.

By implementing the new system, we also hope to save money on the Court's credit card processing fees in the long run.



In the City, every computer, laptop, and related equipment follows a scheduled rotation plan. Each year, the IT team issues a bid for all devices due for replacement during the fiscal year. This year, the IT department has just released the annual bid for new computers, with all submissions due by **August 22nd**. Members of the public who are interested in the list of requirements or have questions can reach out to **Kaelan Haring** at **kharing@sheridanwy.gov**

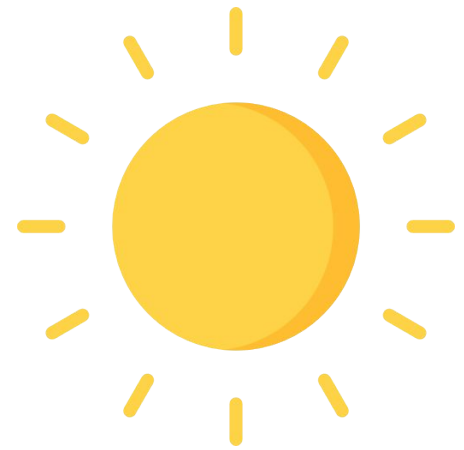




Know what's below.
Call 811 before you dig.

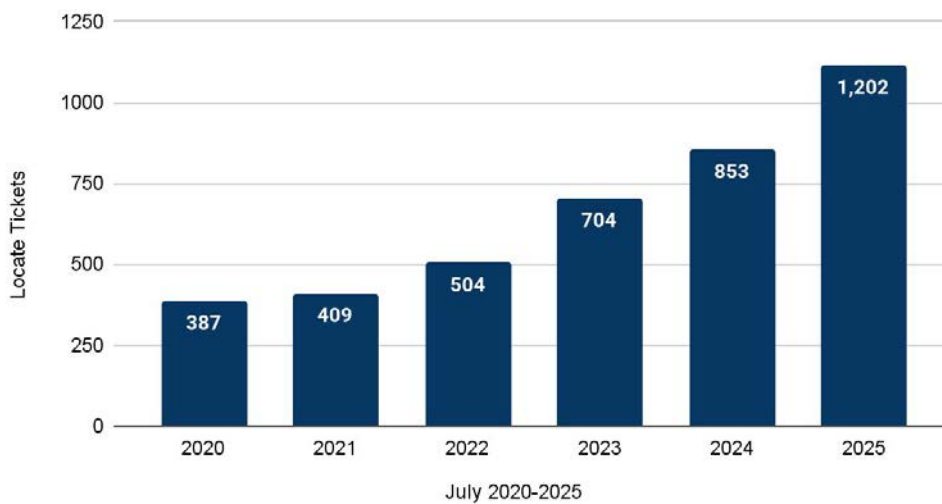
Utilities

Utility Services



Make sure you **call before you dig!** ☎ As shown in this linear chart, the number of July locates has steadily increased year over year. Thank you to **Chris Drell** for all of your hard work!

July One-Call of Wyoming Tickets (Locates)

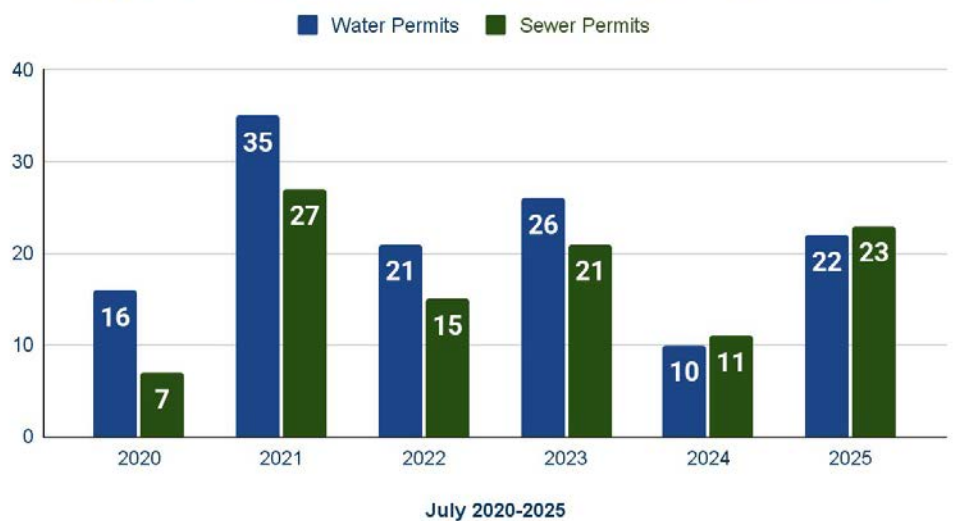


Water & Sewer Permits

Need to apply for a
water/sewer permit?
Scan the QR code below
to get the process
started!



July 2020 - 2025 New Water & Sewer Service Permits





Utilities

Solid Waste Division



Landfill

The Landfill recently received a new plow attachment for their small loader. This equipment plays a critical role in daily operations, particularly during the winter months, helping to keep roads around the facility clear and safe for travel. With this addition, staff can more efficiently maintain accessibility and ensure smooth operations regardless of the weather.



In addition, the Landfill has added a new dump truck, acquired from Utility Maintenance. This is a significant upgrade, as it replaces a 2005 model, bringing improved reliability and efficiency to daily operations. Having this new piece of equipment will help staff manage tasks more effectively and continue supporting the facility's essential functions.

Sanitation and Recycling



The Sanitation team is in the process of adding the City of Sheridan logo to a few of the sanitation and recycling trucks. Summer is the perfect time to do this, as the body of the truck has to be warm in order for the decals to adhere properly.





Utilities

Wastewater Treatment Plant (WWTP)



Summertime means lots of outside maintenance. In the image to the left we see Padon Saeler, our summer intern, washing out one of our contact basins.



Here to the right we see Maintenance Mechanic Rick Czaplinski changing the oil and performing monthly preventive maintenance on our digesters.



The above picture shows our crew all pitching in to replace another aerator gearbox and motor on our oxidation ditch. It is truly a team effort to get these motors and gearboxes replaced.



Additionally, this month we hosted a tour of the wastewater treatment plant and process for a local science camp that was taking place at Sheridan College. This was a group of young men and women who were interested in science. We had a great tour and lots of thoughtful questions which spurred great conversations. The science group consisted of about 24 kids, between the ages of 10-14. It was a great experience and opportunity for our crew to display how vital science is and how it can be applied to our daily lives.

Tours!



Utilities

Utility Maintenance



Ryan Metcalf has successfully passed his Level I distribution test and has fulfilled all requirements for his certification.
Good work, Ryan!



This past month, Duke's Root Control Company completed their annual maintenance on the sanitary sewer system. They foamed over 35,000 feet of 8-inch to 12-inch vitrified clay lines. This maintenance effectively kills roots and prevents regrowth, thereby minimizing future root-related blockages.

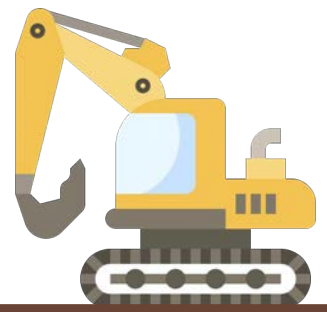


The utility crew helped Wagner Ranch Services flush the newly installed water mains in the Story House subdivision. Newly installed lines are flushed to remove debris and air pockets, ensure proper flow and pressure, and maintain water quality. This important step also helps identify any leaks or installation issues before the system goes fully online.

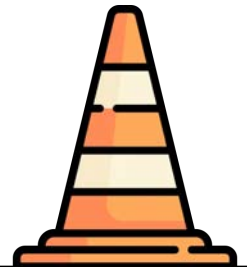


Utilities

Utility Maintenance



Over the Fourth of July weekend, the Utility Maintenance crew repaired two leaks at the intersection of Lewis and Bellevue. After fixing the first leak, the crew went home, only to be called back when a second leak erupted just five feet away. They repaired the 6-inch cast iron line using two stainless steel repair clamps. Great appreciation goes out to these dedicated individuals for their service to the City!



During the Lewis Street water main repairs, the Utility crew encountered and repaired a leaking 4-inch valve. The bonnet bolts on the valve had corroded to the point of failure. Although the crew initially attempted to simply replace the bolts, the valve was in such poor condition that it developed another leak.



Water Supply & Treatment

Here you see an example of “Jar Testing” - The process begins with collecting samples of raw water, which often contains higher levels of turbidity. These samples are placed in separate jars, and different doses of coagulants and flocculants—chemicals that help clump particles together—are added. The samples are first rapidly mixed to distribute the chemicals evenly, then gently stirred to encourage the formation of larger clumps called floc.

After allowing the floc to settle, operators observe how effectively the particles have clumped and settled. By analyzing the results, the team can determine the optimal type and amount of chemicals needed to clarify the water before it moves through the rest of the treatment process.



Turbidity is a measure of the level of particles such as sediment, plankton, or organic by-products, in a body of water. As the turbidity (cloudiness) of water increases, it becomes denser and less clear due to a higher concentration of these light-blocking particles.



Turbidity levels were high due to the Elk Fire runoff. Great work done by the Water Treatment Team who carefully ensure we are getting the best water quality possible!



Will Liftin has successfully passed his Level I Water Operator Certification! Good work, Will!

Well Done!



Parks Department

Irrigation

Each year the Parks Department maintains the City's irrigation systems that supply water to parks, green spaces and related facilities. In 2004, Whitney Benefits and the City of Sheridan reached the first agreement in a partnership enabling Sheridan access to donated water for the purpose of irrigating city owned public spaces. The City's park system currently has 54 backflow connection points (up from 31 in 2010). These backflow devices are removed each fall and reinstalled each spring. Each year, Staff works quickly to re-install devices at the following locations throughout the City:

LOCATION	
KENDRICK PARK WEST	EAST 5TH STREET
KENDRICK PARK PLAYGROUND	WEST LOUCKS STREET
KENDRICK POOL	POPLAR GROVE
KENDRICK BANDSHELL	GRINNELL PLAZA
KENDRICK BATHROOMS	CORNER OF NORTH BROOKS AND SMITH STREET
BURGESS BRIDGE FLOWERBEDS	EAST 1ST STREET
SWANN STREET	EAST DOW STREET
KENDRICK ARBORETUM	LYONS PLAYGROUND AND DOG PARK
SAGEBRUSH COMMUNITY GARDEN	MARSHALL PARK
DOWNTOWN SHERIDAN ASSOCIATION	MARSHALL RESTROOMS
POLICE STATION	MILL PARK
ELK PASTURE	CROOK CAMPAIGN FOUNTAIN
SERVICE CENTER TURF	CROOK CAMPAIGN FOUNTAIN TURF
SERVICE CENTER TREES	CORNERS OF SHERIDAN AVE AND WYOMING AVE. (2)
NORTH HEIGHTS PARK	CORNER OF EAST COLLEGE AND SHERIDAN AVE.
EMERSON PARK	CORNER OF SHERIDAN AVE. AND COFFEEN AVE.
WASHINGTON PARK - PLAYGROUND SIDE	CORNERS AT WYOMING AVE. (3)
WASHINGTON PARK - COFFEEN SIDE	CORNER OF SOUTH GOULD AND COFFEEN AVE.
ROTARY PARK	NORTH MAIN STREET AND INTERCHANGE
UTILITIES DEPT	CEMETERY
WEST 5TH STREET	KENDRICK GOLF COURSE
EAST 5TH STREET	BLACKTOOTH PARK





Police Department

Training Update

Officer Stephen Pope and Officer Bailey Moss began their Field Training Program and will be working in coordination with their Field Training Officers over the next 13 to 14 weeks. On July 30 and 31, 2025, ten (10) staff members attended training on recruitment and retention with Performance Protocol, funded through a BJA Grant. This training provided employees with the tools to effectively recruit new team members.

Sworn Staffing Update

The department currently has four (4) open positions to fill to reach the allocation of 31 sworn police officers. One (1) candidate is currently in the background phase of hiring and three (3) more candidates are scheduled to test the 3rd week of August. Lt. Hill is working with a media specialist to increase our recruitment efforts across a large footprint to continue to entice more individuals to join our department.

Communications Staffing Update

The communications team is fully staffed; however a resignation was received the end of July. The communications technician is a five (5) year member of the communications team and will be greatly missed. The department has started actively recruiting for the position. The financial impact of housing in our community was the primary factor for the resignation.



Police Department



Officer Moss

On July 25, 2025, Mayor Bridger administered the Oath of Office to Officer Bailey Moss. Originally from Montana, Bailey is a United States Marine Corp Reservist who enlisted directly out of high school. Bailey attended the University of Montana between assignment earning a Bachelor's Degree in Forensic Anthropology. **Welcome to our team Bailey!**



Police Department



Officer Pope

On July 30, 2025, Officer Stephen Hunter Pope graduated the 14-week Peace Officer Basic Course in Douglas, WY. Officer Pope successfully completed the basic course to obtain his certification as a Basic Peace Officer and upon his return, entered the Field Training Program at the Sheridan Police Department. The Field Training Program is also 14-weeks in duration and upon completion he will be assigned full duties as an officer.

Congratulations Officer Pope!



Police Department

Patrol Division Activity Report for July 2025

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SHERIDAN POLICE DEPARTMENT MONTHLY ACTIVITY REPORT

MONTH OF JULY

Calls for Service: 1,196
Custodial Arrests Made: 67
Criminal Citations Issued: 77
Drug Related Arrests: 20
DUI Arrests: 13
Traffic Stops: 603
Traffic Accidents: 65

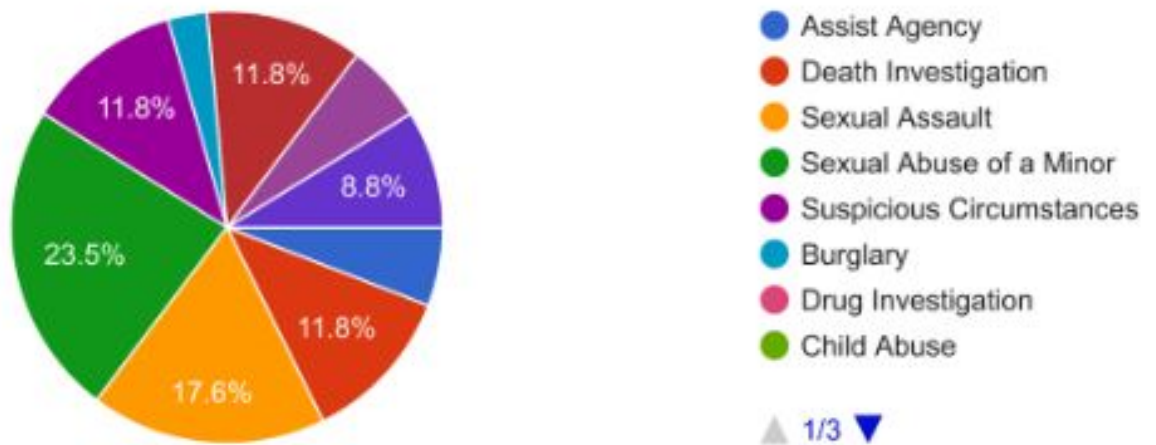


Police Department

Special Operations Division Activity Report for July 2025

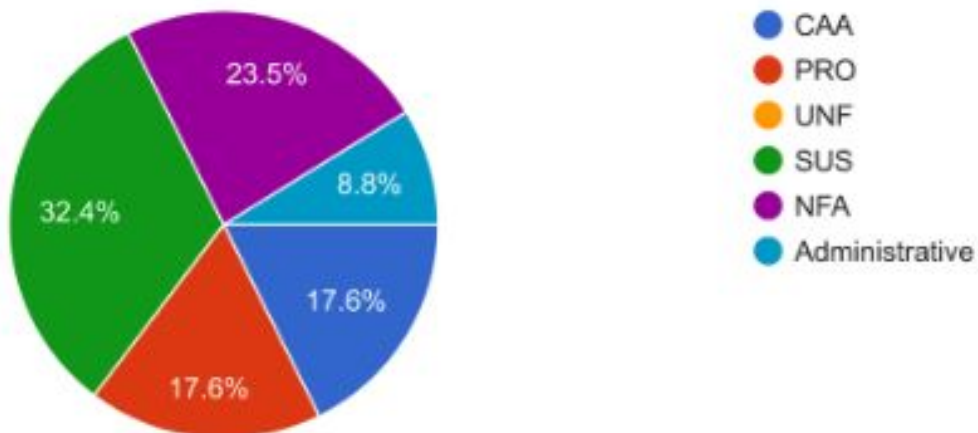
Investigation Title

34 responses



Dispo.

34 responses





Police Department

Performance Coaching

The police department places a high emphasis on personal and professional development. As such, the department provides a substantial amount of training to our employees to enable them to provide the best service possible to our community. We have recently partnered with Performance Protocol to take growth even further through individual coaching sessions with mentors from around the country. 12 employees will have endless opportunities to engage with a work coach to fulfill their goals.

911 CAD Upgrade

The department is in the early stages of upgrading our 911 call systems titled "Call Works". The upgrades will consist of either a complete hardware refresh, which is part of the existing contract when Call Works was purchased, or will consist of upgrading the entire systems to a new program titled "Vesta NXT". Both Motorola products offer great efficiencies for our communications center when fielding calls for service. Vesta NXT offers some upgrades and additional features that could be of great benefit to our team.

Intentional Mass Casualty Incident

On July 29, 2025, the department participated in a live-exercise scenario with members of Sheridan Fire/Rescue, Wyoming Regional EMS, the Sheridan County Sheriff's Office and the Wyoming Highway Patrol. The exercise involved role players who sustained injuries due to an active shooter. Approximately 10 victims were identified, evacuated and transported for specialty care. This exercise evaluated the response, coordination and communication of our first responders during a mass casualty incident.



Public Works: Engineering



Next time you stop by City Hall, you'll notice a fresh addition—brand-new directories to help visitors find their way. This project was a true collaboration between local businesses, led by Project Manager David Ford. Cosner Construction built the directory, carefully matching the existing trim, and handled installation. Craftco Manufacturing Solutions fabricated the metal inserts, while Imperial Powder Coating prepped and powder-coated them for a durable finish. The project took about three months to complete and is another great example of the diverse work our Project Managers coordinate and carry out in the Engineering Office.



Public Works: Building & Planning

Building

Permit Report

Commercial New/Add/Alter

- **9** Permits
 - **2** New
 - **7** Add/Alter

Residential New/Add/Alter

- **35** Permits
 - **22** New
 - **13** Add/Alter

Permit Fees, July 1-31, 2025

- **\$131,196.42**

Code Compliance - 8 Total Complaints

- 1 Mobile Vending
- 2 Zoning
- 1 Filthy Premises
- 1 Tree
- 1 Garbage Removal
- 1 Street Sign Obstruction
- 1 Signage

Code Compliance completed street sign obstruction inspections and found **54** obstructed street signs.

Items of Note:

- Campco Federal Credit Union received Certificate of Occupancy.
- Dragon Wall has applied for a roof repair permit.
- Showing an upward trend in residential permitting from the same time last year.



Planning



Approved:

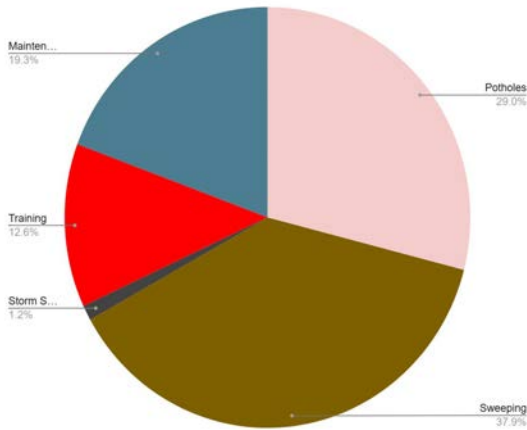
- 1 Master Plan Revision
- 1 Rezone
- 1 BOA Variance





Public Works: Streets Department

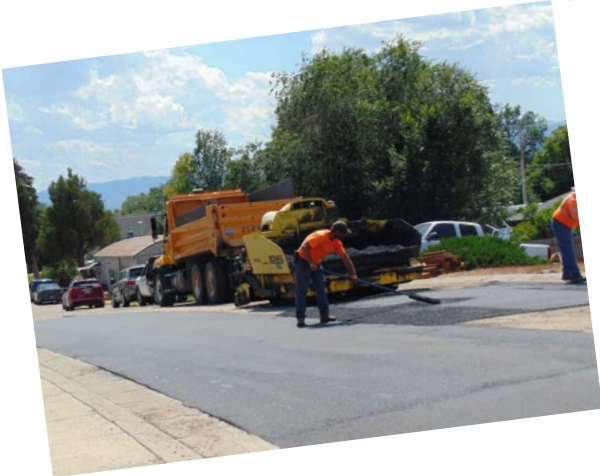
Street Maintenance



On July 28, 2025, a portion of the crew began removal of over one foot of surface material from the South Park parking lot. Approximately 12 inches of old material was removed and replaced with about 8 inches of crushed concrete. Following this, Geo-Mesh was installed, and a 4-inch layer of road base was added and compacted. This project was successfully completed on August 5, 2025.

The crew successfully completed the block of new pavement and fixed the adjacent shoulders along Carrington Street.

Crews also patched and repaired the roadway surface on the southeast side to prepare it for the upcoming seal-coating operation.



Crews have also been focusing on pothole repairs, alley maintenance, and durapatching to keep the roads safe and smooth - using 132.8 tons of asphalt in these projects.





Public Works: Traffic/Signs



BY THE NUMBERS

Thermoplastic-Grind/Inlay Lane Markings at Broadway & E. 5th St.

- Double Yellow Line - **Approx. 300 ft.**
- 8" White Line - **Approx. 100 ft.**
- Direction Arrows - **04**
- Word "ONLY" - **01**

Repainting of Lane Markings:

- **Bike Lanes** (3,557 LF of 8" White; 23 Gallons of Paint; 154 pounds of glass beads).
- **Bike Symbols** (16 Symbols; 4.0 Gallons of White Paint; 32 pounds of glass beads).
- **Center-Broken Yellow Line** (2,500 LF; 644 LF of Paint; 3 Gallons of Paint; 24 pounds of glass beads).
- **Double Yellow Line** (1,153 LF; 11 Gallons of Paint; 84 pounds of glass beads).
- **8" Solid White Line** (458 LF; 8 Gallons of Paint; 58 pounds of glass beads).

TOTAL MATERIALS USED: 35 Gallons of White Paint; 14 Gallons of Yellow Paint; and 352 Pounds of glass beads.

Repair and Install signs:

- Straightened - **04**
- Replaced-Faded - **02**
- Replaced Anchors/Post-Damaged - **06**

Roadway Lighting:

- Replaced Photoeyes - **01**

Decorative Lighting:

- Replaced LED Generator - **01**
- Replaced Receptacle - **02**
- Installed New Receptacle for Event - **01**

Traffic Signals:

- Replace Red LED Bulb - Highland/W 5th - **01**

Sheridan Public Art:

- Installed "Sunflower" sculpture on S Brooks St. Hill.
- Installed "Black and White" sculpture on W Dow St./N Main St.
- Installed New Plaques for Egghead, Rabbit Reach, and Sun Lion sculptures.

Avenue of Flags:

- Installed/Removed for 4th of July.

The Traffic/Sign Division assisted with:

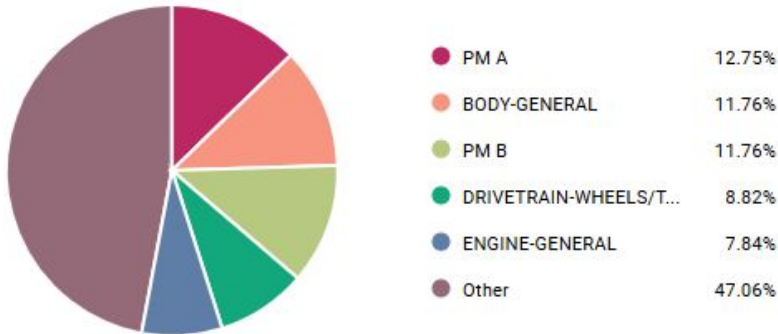
- Removal/Installation of banners (**02**) for the Downtown Sheridan Association.
- Traffic Control for Downtown Sheridan Association for marking Main St. for Third Thursday.
- Replaced Green LED Bulb for Landfill Scale Signals.
- Barricades and Message Boards for the Rodeo Parade.
- Barricades and Message Boards for the Events Downtown.





Public Works: City Shop

Completed Tasks



Over the past month, the shop has returned to a full crew of three, resulting in a noticeable increase in productivity—82 tasks completed.

They addressed several equipment challenges during this period:

- **WC78 Refuse Truck** – Repaired a wiring short affecting all truck switches.
- **ST402 Trackless** – Resolved an issue with the controller not delivering power to the PTO solenoid.
- **ST319 Vac Truck** – Completed extensive PTO repairs, replacing several thousand dollars' worth of parts. The truck is now nearly ready to return to service.

Additionally, the shop is assisting with equipment specifications for two new sideload waste trucks currently in procurement, along with other upcoming equipment needs.



Fleet



The City received two FY25 pickup trucks that were ordered in May for the Streets and Parks Divisions.

The City also received two FY26 assets so far - a CAT Snow Push attachment for one of the Landfill's Loaders and a 72" Grasshopper Deck Mower for Parks.



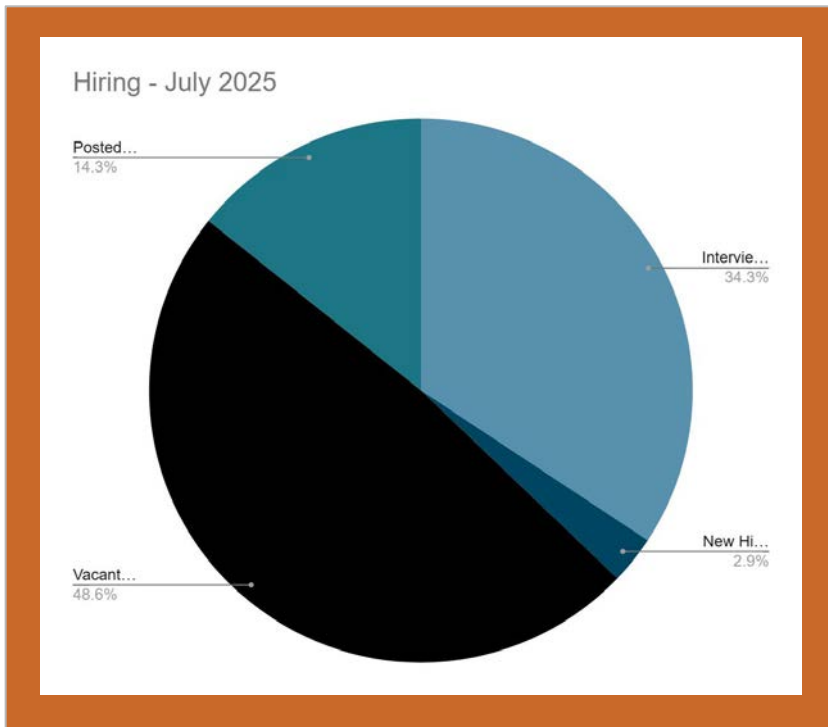
Surplus Update: The City recently held another surplus auction through IronPlanet. One forklift, two refuse trucks, two dump trucks, two pickup trucks, and three PD vehicles, were listed. After fees and commission due to the auction company, the net proceeds totaled **\$77,237.50**.





Human Resources

Human Resource Hiring Update



In July, we welcomed one new team member to the City of Sheridan! Throughout the month, we conducted 12 interviews for 17 open positions spanning multiple departments. Additionally, five new positions were posted during July, continuing our efforts to build a strong and dedicated team.

SCAN FOR OPEN POSITIONS!



Monthly Employee Department Tour

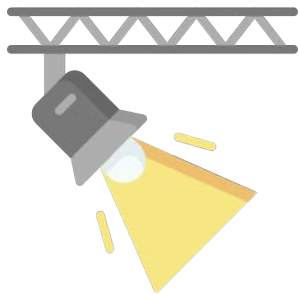
Last month, employees had the opportunity to get a behind-the-scenes look at our water intake system and the Big Goose Water Treatment Plant.

The tour offered a unique glimpse into the critical process that brings clean, safe water to our community every day. Thank you to the team at Big Goose for sharing your expertise and giving us a deeper appreciation for the work you do!





City Clerk



Spotlight on Professional Growth

Our very own Municipal Court Clerk, Christie Edwards, has been making steady strides toward earning her **Certified Court Manager (CCM)** designation. This program requires six courses focusing on budget & fiscal management, caseload and workflow management, project management for courts, purposes & responsibilities of courts, workforce management and accountability & court performance. Christie is on track to wrap up the **final one** this August!

Christie's dedication to professional development doesn't stop there. She's already setting her sights on the next milestone: becoming a **Certified Court Executive (CCE)**. This advanced certification involves seven additional courses focusing on leadership, executive decision-making, operations management, public relations, educational development, modern court governance, and strategic planning. We're proud of Christie's commitment to excellence and can't wait to celebrate her continued achievements! **First stop, CCM! Excellent work, Christie!**



(7/23)C-4937

RENEWAL OF LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY	
Customer #:	
Trf from:	
Reviewer:	Initials Date
Agent:	/ /
Mgr:	/ /

To be completed by City / Town / County Clerk		Local License #:	
License Fees	Annual Fee: \$	Date filed with clerk:	/ /
	Prorated Fee: \$	Advertising Dates: (2 Consecutive Weeks Prior to Hearing)	
	Transfer Fee: \$		&
	Publishing Fee: \$	Public Hearing Date:	/ /
Publishing Fee Direct Billed to Applicant: <input type="checkbox"/>			
License Term:	Month <u>1/1/2025</u> Day Year	Through	Month <u>12/31/2025</u> Day Year
LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.			



Liquor License Renewal Season has officially begun. The City of Sheridan currently oversees more than 50 liquor licenses, of all varieties. All renewal applications have been sent out to Licensees and we're off to the races! Renewals are due October 15th, and will go before Council shortly thereafter. It's a quick turnaround, but if there was ever a process that involved a lot of paperwork, renewal season is certainly one of them!



**DID YOU
KNOW?**



You can access public records through our online portal! Scan the QR code for more information.



Finance Department



City of Sheridan Tax Revenue Report August 2025 For July Taxes

General Fund Monthly Sales and Use Tax Revenues

	Budgeted Revenues Aug-25	Actual Revenues Aug-25	Prior Year Actual Revenues Aug-24	Variance FY25 - FY26
Sales Tax	\$ 537,355	\$ 606,478	\$ 547,008	10.9%
Use Tax	\$ 42,627	\$ 44,478	\$ 39,245	13.3%
Total	\$ 579,982	\$ 650,956	\$ 586,254	11.0%

Historical Perspective of MONTHLY Sales and Use Tax Revenues



	FY22	FY23	FY24	FY25	FY26
Sales Tax	\$ 497,937	\$ 506,723	\$ 511,198	\$ 547,008	\$ 606,478
Use Tax	\$ 43,197	\$ 37,983	\$ 43,803	\$ 39,245	\$ 44,478
Total Monthly Revenues	\$ 541,134	\$ 544,706	\$ 555,001	\$ 586,254	\$ 650,956



Finance Department

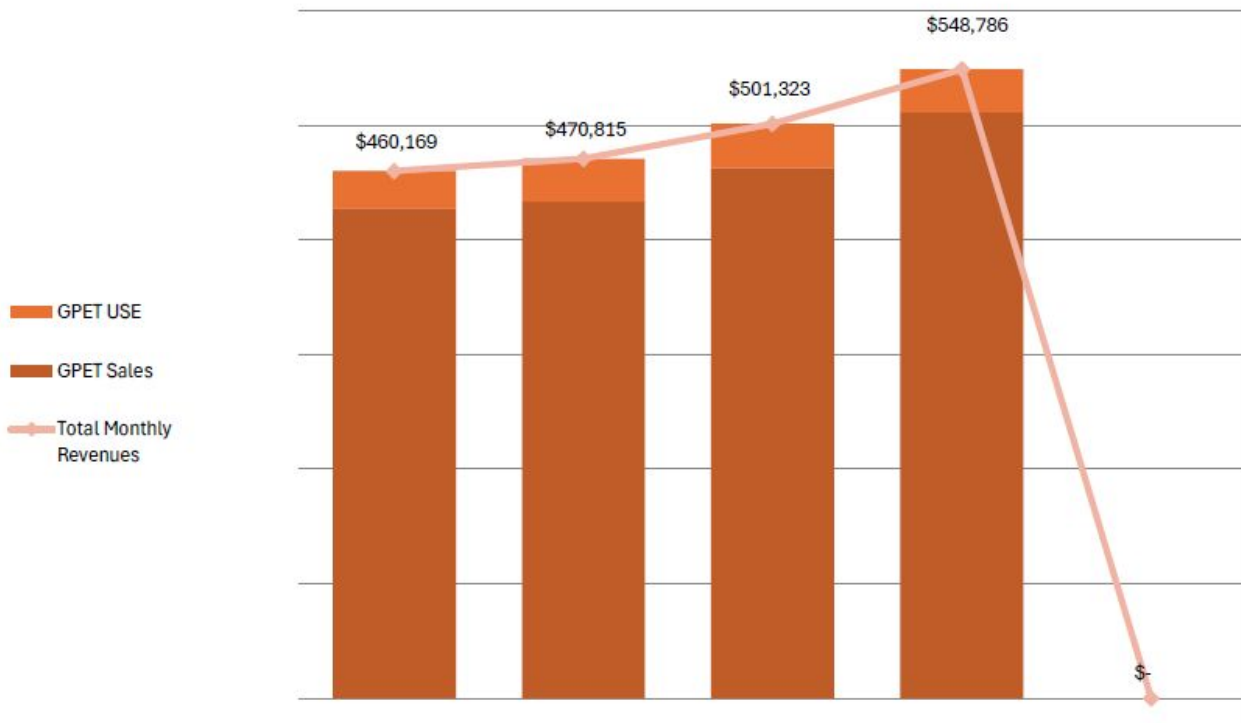


City of Sheridan Tax Revenue Report GPET Tax Received August 2025

GPET Monthly Sales and Use Tax Revenues

	Budgeted Revenues Aug-25	Actual Revenues Aug-25	Prior Year Actual Revenues Aug-24	Variance FY25 - FY26
GPET Sales	\$ 258,210	\$ 511,039	\$ 462,407	10.5%
GPET USE	\$ 173,488	\$ 37,747	\$ 38,915	-3.0%
Total	\$ 431,698	\$ 548,786	\$ 501,323	9.5%

Historical Perspective of MONTHLY Sales and Use Tax Revenues



	FY23	FY24	FY25	FY26	FY27
GPET Sales	\$ 427,543	\$ 433,385	\$ 462,407	\$ 511,039	
GPET USE	\$ 32,626	\$ 37,431	\$ 38,915	\$ 37,747	
Total Monthly Revenues	\$ 460,169	\$ 470,815	\$ 501,323	\$ 548,786	\$ -



Finance Department

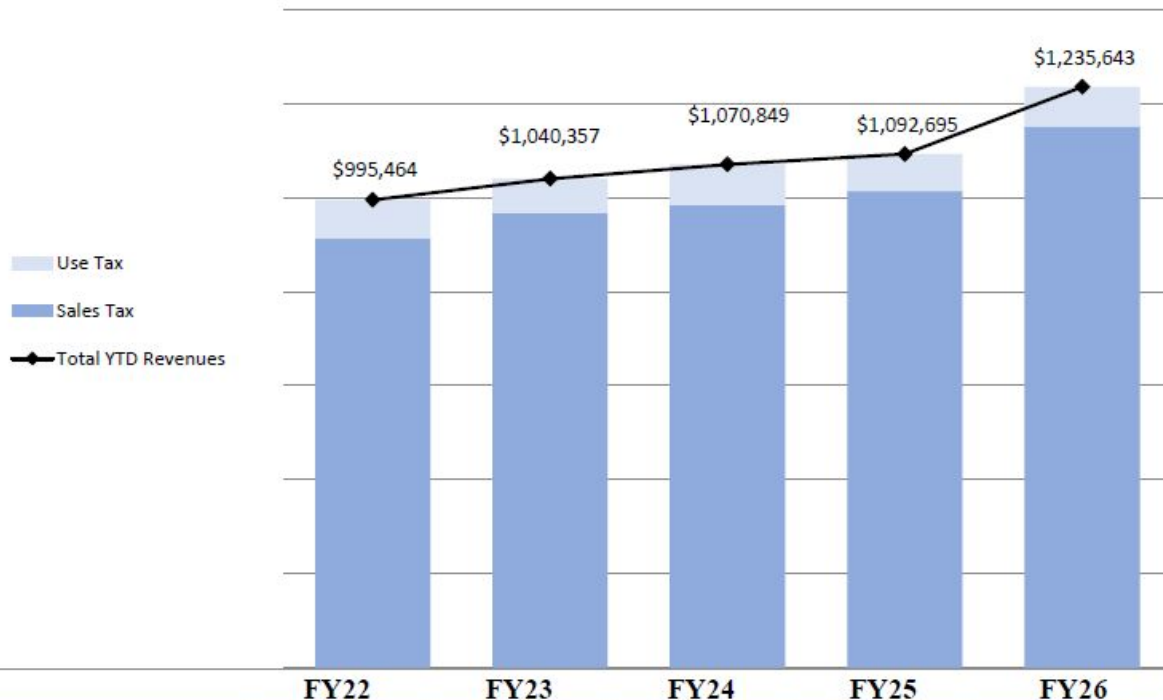


City of Sheridan Tax Revenue Report August 2025 For July Taxes

General Fund Year-To-Date Sales and Use Tax Revenues

	Budgeted Revenues YTD FY26	Actual Revenues YTD FY26	Prior Year Actual Revenues YTD FY25	Variance FY25 - FY26
Sales Tax	\$ 1,018,773	\$ 1,151,501	\$ 1,014,204	13.5%
Use Tax	\$ 85,828	\$ 84,142	\$ 78,491	7.2%
Total	\$ 1,104,601	\$ 1,235,643	\$ 1,092,695	13.1%

Historical Perspective of Year-To-Date Sales and Use Tax Revenues



	FY22	FY23	FY24	FY25	FY26
Sales Tax	\$ 914,137	\$ 967,183	\$ 984,354	\$ 1,014,204	\$ 1,151,501
Use Tax	\$ 81,327	\$ 73,173	\$ 86,495	\$ 78,491	\$ 84,142
Total YTD Revenues	\$ 995,464	\$ 1,040,357	\$ 1,070,849	\$ 1,092,695	\$ 1,235,643



Finance Department

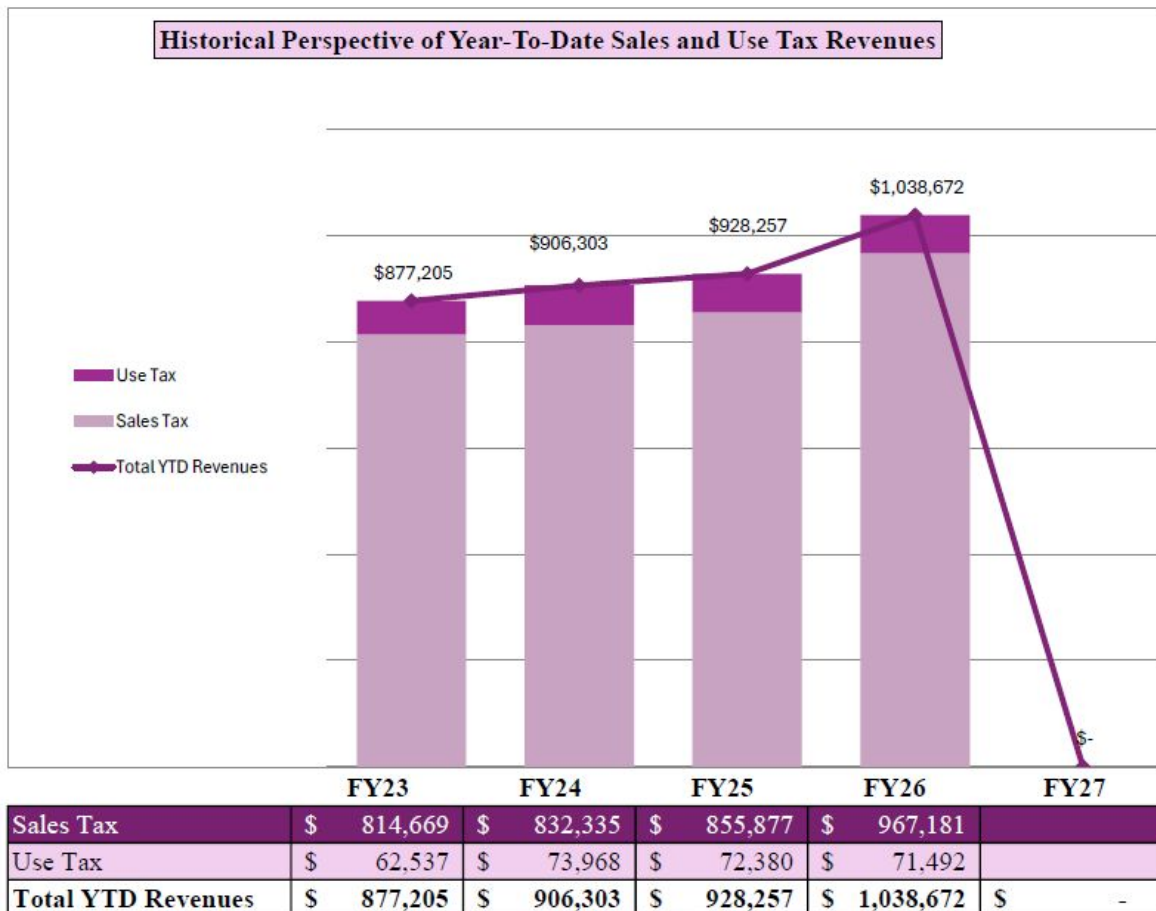


City of Sheridan Tax Revenue Report GPET Received August 2025

GPET Year-To-Date Sales and Use Tax Revenues

	Budgeted Revenues YTD FY26	Actual Revenues YTD FY26	Prior Year Actual Revenues YTD FY25	Variance FY25 - FY26
Sales Tax	\$ 2,850,000	\$ 967,181	\$ 855,877	13.0%
Use Tax	\$ 2,031,674	\$ 71,492	\$ 72,380	-1.2%
Total	\$ 4,881,674	\$ 1,038,672	\$ 928,257	11.9%

Historical Perspective of Year-To-Date Sales and Use Tax Revenues



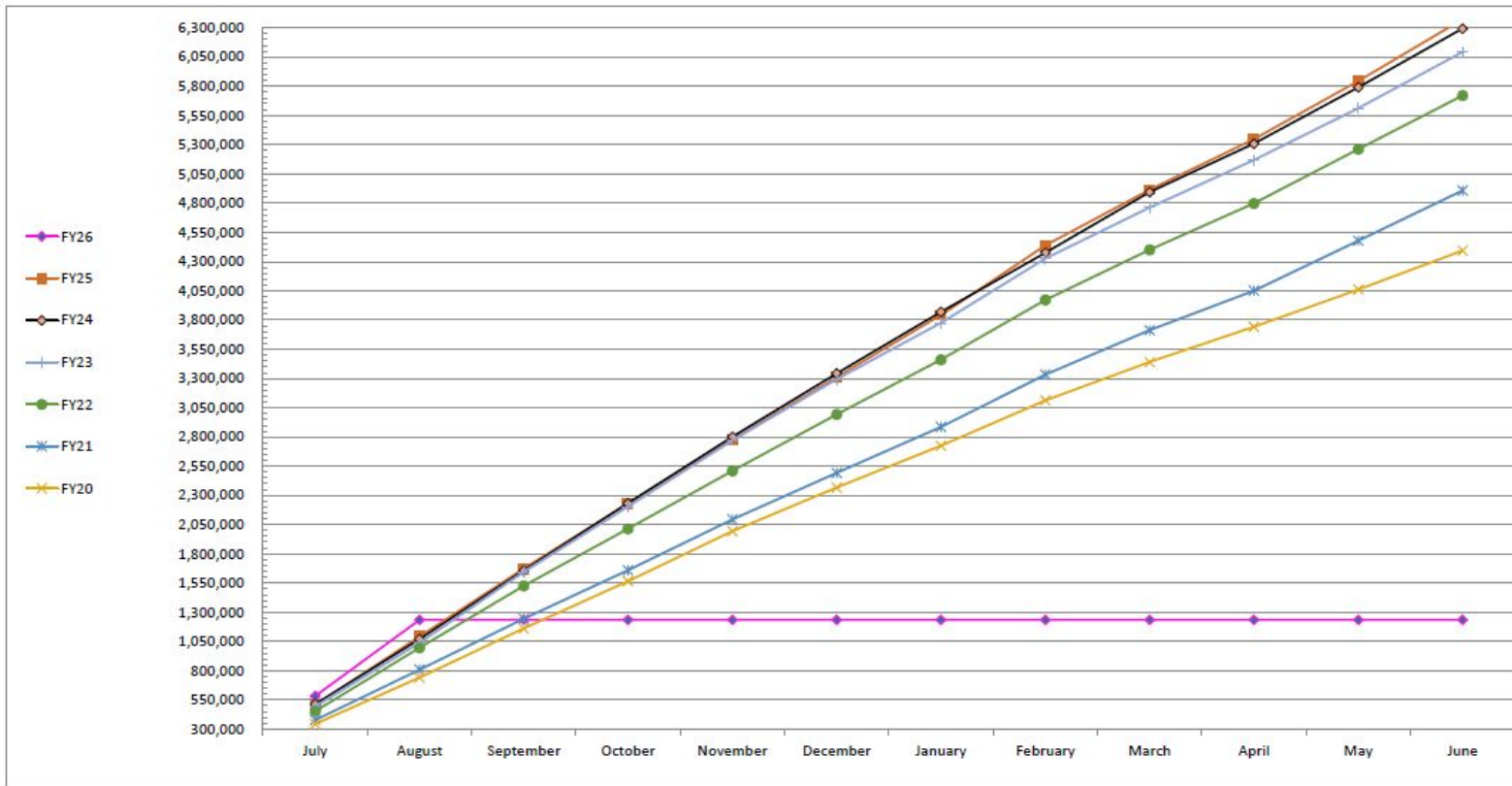


Finance Department



City of Sheridan Tax Revenue Report August 2025 For July Taxes

General Fund Year-to-Date Sales and Use Tax Revenue by Month





Finance Department



City of Sheridan
Sales & Use Tax Revenue Report
 August 2025 for June Taxes

Select Municipalities Comparison

	FY25	FY26	%
Sheridan	\$ 591,249	\$ 650,955	10.1%
Buffalo	\$ 171,421	\$ 209,189	22.0%
Riverton	\$ 258,078	\$ 293,415	13.7%
Gillette	\$ 2,477,854	\$ 2,217,950	-10.5%
Douglas	\$ 689,961	\$ 882,651	27.9%
Casper	\$ 2,106,844	\$ 2,188,224	3.9%
Cheyenne	\$ 2,826,388	\$ 2,410,211	-14.7%
Laramie	\$ 1,554,650	\$ 873,884	-43.8%
Jackson	\$ 1,630,736	\$ 1,674,291	2.7%
Cody	\$ 521,775	\$ 525,249	0.7%
Green River	\$ 518,365	\$ 616,774	19.0%
Rock Springs	\$ 1,031,294	\$ 1,227,080	19.0%