



Community

UPDATE

SEPTEMBER 2026





Our Vision

We embrace "Our City" and its historical Western lifestyle and values while being focused on socio-economic diversity with open eyes, minds, and hearts in keeping Sheridan the community of choice for all.

Our Mission

We are dedicated to improving quality of life through responsible stewardship of the resources entrusted to us, with emphasis on public safety, exceptional service, livability, and infrastructure, while being accountable and professional.

Our Core Values



Make a Difference – The primary purpose behind every City Staff action and activity is to make a positive difference in the lives of our Citizens.



Take Initiative – In the absence of guidance, we seize opportunities to advance the Mission of the City of Sheridan.



Build Trust – We must ensure that we daily earn the trust of the people of Sheridan, even when no one is watching us.



Show Optimism – A positive attitude is a force multiplier and is contagious. We look for opportunities in every situation.



Promote Teamwork – Together, Everyone Achieves More, and that only occurs through collaboration with others.



City Administration

Kudos:

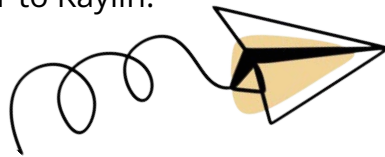
This month, I want to commend **Kaylin Rizzotto** for her nearly 1 ½ years as the Administrative Office Executive Assistant. Her energy could have powered a small city and her positivity really did energize all of us on the City staff.

We wish her safe travels as she and Dylan head to Whidbey Island, Washington.

As Kaylin leaves,

I want to welcome **Annalisa Johnson** to the office. As she's often goes by, and Kaylin were lucky enough to have a rare two-week crossover—and now Annalisa, who is originally from Italy, has us all singing "O Sole Mio!"

We're excited to welcome Annalisa and are confident she'll be a wonderful addition and a great successor to Kaylin.



8/26 - Joint Leadership Meeting

On August 26, the Mayor and City Council met with the Sheridan County Commissioners and members of the community at the Fairgrounds for one of our joint leadership meetings. We heard updates from WYDOT on the economic impact of the Sheridan County Airport and got an update on the Community Wildfire Protection Plan. These meetings are always a good opportunity to get everyone in the same room and talk about what's going on across Sheridan County.

9/14 - RWSC Luncheon

On September 14, I had the opportunity to speak with the Republican Women of Sheridan County (RWSC) at their luncheon meeting about City operations. The conversation centered around the importance of valuing others, especially people we disagree with. It was a great opportunity to share a little more about how the City operates, the services we provide, and some of the priorities and challenges we are working through. I appreciated RWSC members' thoughtful questions and interest.

On 10 September, the Mayor and I were privileged to be hosted by Nathan Mullinax as he showed us the enormity of his operations. **Mullinax Sand and Gravel** provides 17 different gravel products. We got to see how they separate and wash the various products then bin them for shipment. Nathan took us out to his Big Goose operation where the majority of his separation operations are currently taking place. That site will be in operation for the foreseeable future. It was pretty impressive to see, and always an honor to continue to learn of the great industries going on in Sheridan.

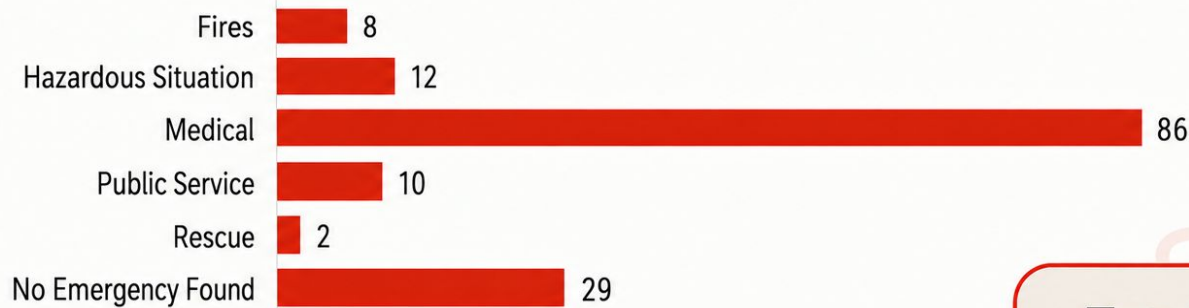


We were invited to attend a tour of the **Wyoming Corporate Office** last week on the 16th. The new manager, Bray Danner is a 21 year Air Force Retiree and wants to provide greater transparency in order to help improve some of the negative impressions traditionally associated with their LLC. He has joined the local Chamber and from our conversation over lunch, I believe that he is serious about trying to help in developing a good way forward for statutes and anything else required to make them a better neighbor to the rest of the state.





August 2026 Fire Report



August Operational Highlights

Overlapping Calls	16
Incidents Requiring Emergency Recall of Off-Duty Firefighters	6

Total
147

Sheridan Fire-Rescue

Sheridan Fire-Rescue continues to focus on developing our personnel, strengthening department leadership, and investing in the equipment and resources necessary to serve the Sheridan community.

Promotions and Leadership

Spencer Reid was promoted to Lieutenant effective **August 19, 2026**, following completion of the department's promotional process. Battalion Chief Klay Condos and Lieutenant Spencer Reid were formally sworn into their new positions during a **swearing-in ceremony on September 15, 2026**.

We congratulate both Battalion Chief Condos and Lieutenant Reid on their promotions and look forward to their continued leadership and service to Sheridan Fire-Rescue and the community.

New Firefighters

Probationary Firefighters **Shane Censullo and Josh Wilcox** have begun their formal fire service training as members of the **Joint New Hire Fire Academy Class 2026-2**. The academy is being conducted in Cheyenne with new firefighters from fire departments throughout Wyoming.

The 12-week academy will provide Shane and Josh with the foundational training necessary to begin their careers as professional firefighters. Graduation is scheduled for **November 20, 2026, in Cheyenne**. Upon successful completion of the academy, they will return to Sheridan Fire-Rescue to continue their development as probationary firefighters.

Apparatus Replacement Program

Sheridan Fire-Rescue has made significant progress in its apparatus replacement program. The City has successfully secured the purchase of the **replacement for Engine 2**, with an anticipated delivery date of **September 2027**. This new apparatus will help ensure the department maintains a modern and reliable fleet as we continue planning for the long-term replacement of our front-line emergency equipment.

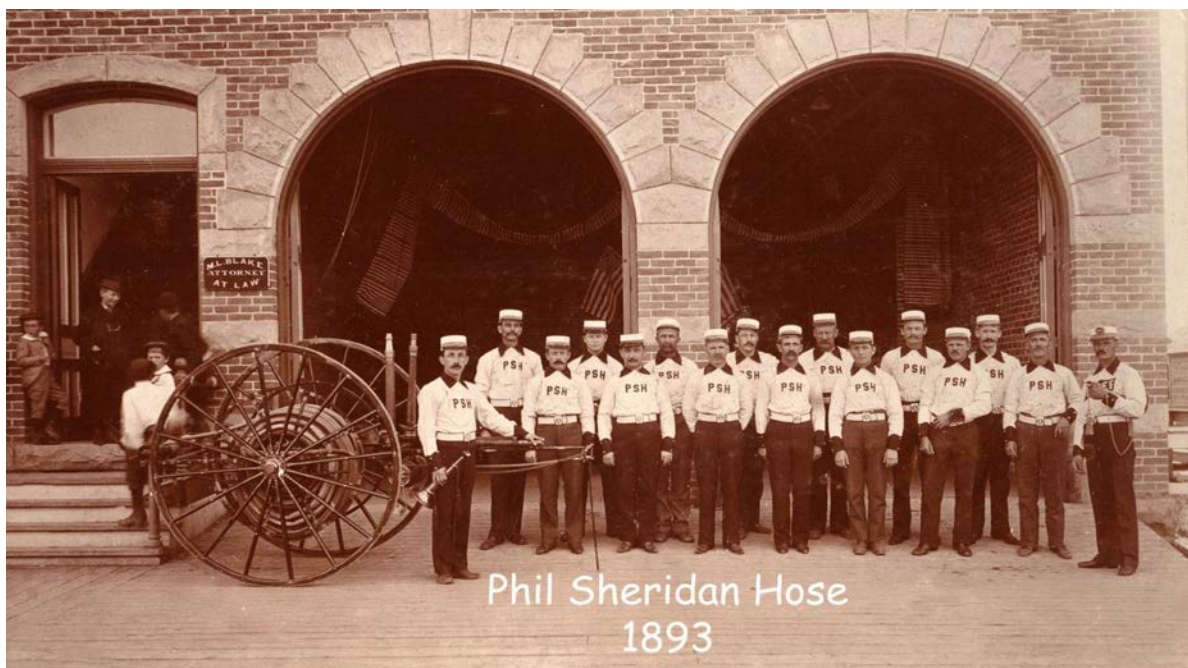
The **replacement for Engine 1** is also progressing toward completion. The new engine is currently at the **Pierce Manufacturing factory in Wisconsin**, where the Sheridan Fire-Rescue graphics will be applied. Following completion at Pierce, the apparatus will travel to **Front Range Fire Apparatus in Colorado** for final upfitting.

The replacement Engine 1 is currently expected to arrive in Sheridan in **late October or early November**. Once the new engine arrives, the department will host a traditional **Wash Down and Push-In Ceremony** to officially welcome the apparatus into service. Community members will be invited to participate in this event, so watch for additional information as the delivery date approaches.

Employee Anniversary

Sheridan Fire-Rescue would like to recognize **Battalion Chief Kyle Johnson**, who celebrated **24 years of service with Sheridan Fire-Rescue on September 3, 2026**.

We appreciate Kyle's 24 years of dedication, leadership, and commitment to the department and the Sheridan community.





Thank you for
showing up, Sheridan.





Utilities

Customer Service

September is Passport Awareness Month!

Customer Service serves as an authorized passport acceptance facility, helping residents submit applications for new passports. So far this year, staff have processed 639 passport applications, including 84 applications this month.

For Passport Awareness Month, travelers are reminded to check passports early. Processing takes 4–6 weeks (routine) or 2–3 weeks (expedited), excluding mailing.

First-time passport books cost \$130 for adults and \$100 for children under 16, plus a \$35 acceptance fee per passport. Expedited service costs an extra \$60 per passport. Adult passports are valid for 10 years; child passports last 5 years.

Make sure to check destination entry rules, as some require extended validity.

Book appointments can be made on the City of Sheridan website.

Find details and forms via the U.S. Department of State.

August, 2026				
Customers Assisted				
	Avg.	2026	Change	% Change
In-person	946	1044	98	10.36%
Phone Call	1474	1281	-193	-13.09%
Total	2420	2325	-95	-3.93%
Permits				
	Avg.	2026	Change	% Change
Alcohol	24	23	-1	-4.17%
Street	13	6	-7	-53.85%
Special Event	10	16	6	60.00%
Mobile Vending	2	1	-1	-50.00%
Park	74	74	0	0.00%
Black Tooth Fields	18	16	-2	-11.11%
Passport Acceptance				
	Avg.	2026	Change	% Change
Applications	65	84	19	29.23%

By The Numbers

Special events permits continued their upward climb—a fantastic win for our community. Meanwhile, other permit categories experienced a downward shift this month. This aligns with typical seasonal patterns as things settle down following the non-stop activity of July.

Tracking these trends is valuable for everyone, offering a clearer perspective on seasonal growth.



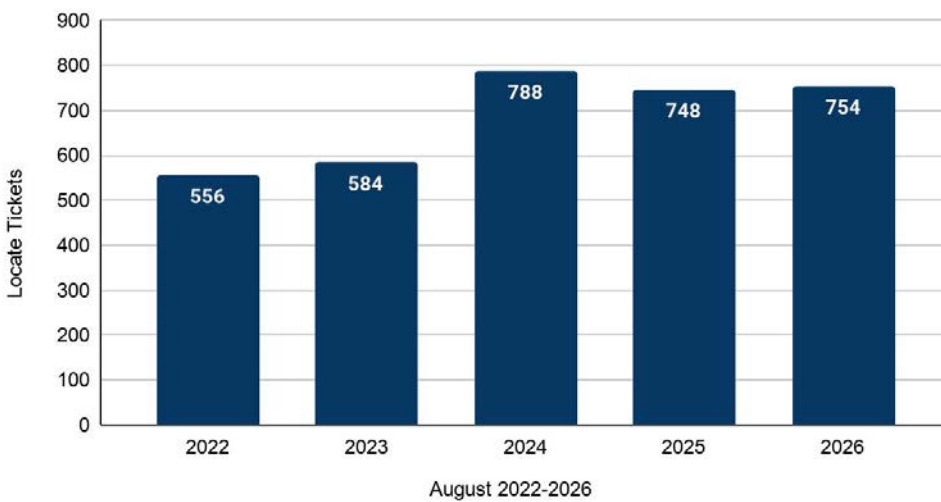


Utilities

Utility Services

811 – Call Before You Dig is a free, required service that helps prevent damage to underground utility lines. Call 811 before any digging project to have underground utilities located and marked before you begin.

August One-Call of Wyoming Tickets (Locates)



Know what's below.
Call 811 before you dig.

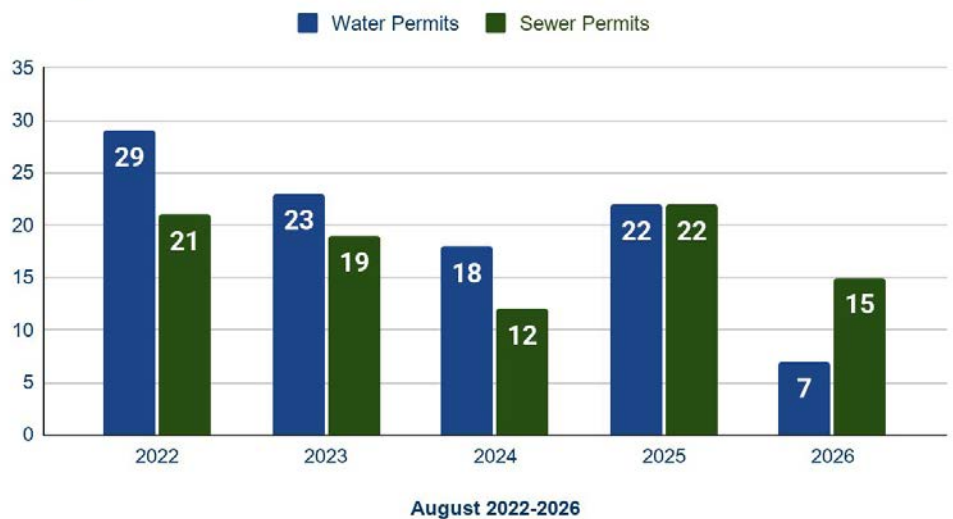
Water & Sewer Permits

Need to apply for a water/sewer permit?
Scan the QR code below
to get the process
started!



Or visit us online:
Click [HERE](#)

August 2022 - 2026 New Water & Sewer Service Permits





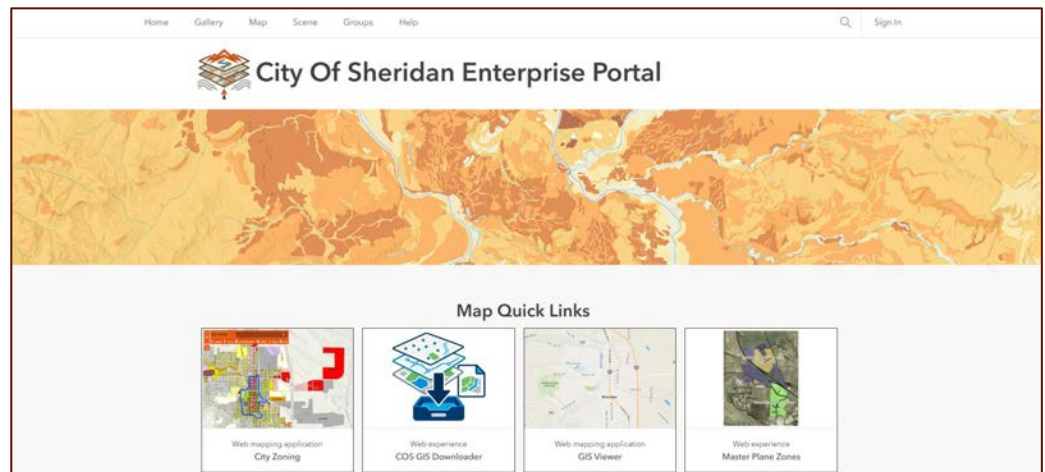
Utilities

Utility Services

GIS

During August, the GIS team successfully resolved thousands of duplicate address entries within the OpenGOV PLS systems, which had previously complicated permit submissions for both staff and the public. By thoroughly verifying records, migrating associated files, and purging redundant data, the team streamlined the address database for greater accuracy.

In addition, a new public-facing GIS Downloader application was launched on the [City's Enterprise Portal home page](#). This tool allows users to independently select and download specific GIS data features at their convenience, effectively removing the need for manual data preparation and time-consuming email requests.



Information Technology

The IT division welcomed two new team members in August: **Parker Jackson** as our IT Specialist and **Jason Kirby** as our IT Analyst! Read their intros below!



Parker: Born in Gillette, Wyoming, I was raised in Dayton and graduated from Tongue River High School. I served 13 years on active duty in the U.S. Army and currently serve on the Cyber Defense Team in the Wyoming National Guard. My wife and I have three children, ages 8, 6, and 2. In my free time, I enjoy a wide variety of outdoor activities, with my favorites being camping, golfing, and shooting sports.

Jason: I am a nomad who enjoys traveling and experiencing other cultures and locations. I'm new to Sheridan and enjoy the culture and all of the wonderful outdoor things it has to offer. I've had a variety of different jobs and mini careers and ultimately landed in IT due to the varying and constantly evolving landscape, offering a steady stream of new things to learn and challenges to take on. I'm married, have a cat and enjoy playing video games and stringed musical instruments in my spare time.



Solid Waste Division

An honor for an honorable guy...

Celebrating 30 years of dedicated service, recent Solid Waste Department retiree Steve Melneck was recently honored by the City with a commemorative tree planted in Kendrick Park.

Thank you, Steve, for your decades of hard work—you will be greatly missed!



Still more painting...

Over the past several months, the Recycling Team has collaborated with a local business to paint the green waste and recycling bins at both the Brundage Lane and Highland Drop Sites. While a few bins remain, the project is progressing very well and the results look great.



Every ounce counts...

Currently, the metal pile at the Landfill is undergoing crushing and baling for recycling, marking the second time this operation has taken place this year. During the previous instance in March, 381.58 tons (763,160 pounds) of metal were successfully recycled. Based on the pile's current volume, the Landfill anticipates matching or surpassing the tonnage recorded in March.

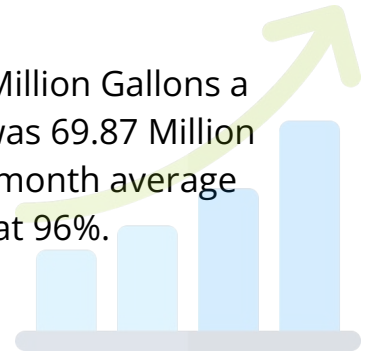




Wastewater Treatment Plant (WWTP)

By The Numbers

Average flow through the plant this month was 2.25 MGD (Million Gallons a Day). Total flow through the plant for the month of August was 69.87 Million Gallons. Overall treatment at the plant is exceptional. This month average BOD and Suspended Solids removal was excellent at 96%.



A very well deserved congratulations:

Operator Courtney Lohrmeyer passed her Level 4 Wastewater Treatment Certification. Having a level 4 operator is a huge deal for the plant, as they can be the sole operator of the plant with full operational and regulatory responsibility for large, complex mechanical or advanced treatment facilities.

An operator at that level has to meet several requirements other than just passing a test (which is difficult!), which includes: At least 3 years of total operational experience in wastewater treatment, with at least 2 of those years working at a Class 3 plant or higher and Completion of at least 400 hours of approved training or continuing education in the wastewater field. **Well done, Courtney!**



Repairs needed...

After 43 years of continuous operation, a shaft at the wastewater treatment plant recently failed, as shown on the right. We extend our sincere gratitude to the maintenance crew for their rapid response in removing the broken gearbox and shaft to prepare for a swift replacement.



Utility Maintenance

Hydropower(ed) down...

The utility maintenance crew recently serviced the hydropower unit, necessitating the removal of specific vault components for factory rebuilding. This unit naturally experiences accelerated wear and tear due to the raw, sediment and debris-laden water required to operate it and generate electricity.



Teamwork makes the dream work...



The UM crew partnered with the Parks and Street departments to build a new Parks department entryway.

After stripping the topsoil and excavating about two feet, the crew installed the road base, preparing the site for the Street department to lay the final asphalt.



Utilities

Water Supply & Treatment

Yet another bittersweet goodbye...

Celebrating the well-deserved retirement of Tom Manolis, Water Treatment Plant Superintendent, who has faithfully served the City of Sheridan since 1985.

Tom's remarkable journey with the City started as a seasonal landfill crew member, later moving into the Streets and Utility Maintenance divisions. This wide-ranging experience eventually led him into being our Water Supply & Treatment Superintendent where he resided as an indispensable leader and a pillar of our community.

In recognition of his decades of commitment, Tom was recently awarded the Key to the City of Sheridan. Additionally, a commemorative plaque and a dedicated tree will be placed in Kendrick Park in his honor.

Thank you, Tom, for a lifetime of service, and congratulations on your retirement!



Who said learning can't be fun??

Water Treatment Plant Interim Superintendent Jerrod Trangmoe recently led two groups of approximately 30 students from Sheridan Junior High School on an educational tour of the water treatment plant. The visiting students gained valuable insight into plant operations and expressed strong appreciation for the extensive efforts required to supply clean, high-quality drinking water to the City of Sheridan.





Parks Department



Black Tooth Park Tree Plantings

21 TREE VARIETIES | 52 NEW TREES



*More Trees.
More Shade.
A Greener
Tomorrow.*



Sienna Glen Maple
(6)



Autumn Splendor Buckeye
(1)



Dura Heat Birch
(3)



Hackberry
(2)



American Yellowwood
(1)



Russian Hawthorne
(2)



Shademaster Honey Locust
(3)



Espresso Kentucky
Coffee Tree
(2)



Adams Crabapple
(3)



Royal Raindrops Crabapple
(1)



Colorado Blue Spruce
(2)



Blue Totem Fastigate Spruce
(2)



Ponderosa Pine
(3)



Swedish Columnar Aspen
(4)



Bulletproof Bur Oak
(1)



Heritage Oak
(1)



Chinkapin Oak
(1)



Crimson Spire Oak
(3)



Ivory Silk Tree Lilac
(3)



American Linden
(1)



Triumph Elm
(4)

*A diverse mix of trees
for a healthier, more resilient
urban forest and a more
beautiful Black Tooth Park!*



THANK YOU TO OUR COMMUNITY FORESTRY DIVISION

PLANNING • PLANTING • CARING FOR OUR URBAN FOREST





Police Department



Cooling Tower

The current mechanism to provide air conditioning to the department is a cooling tower that works in conjunction with heat pumps throughout the building. The cooling tower is approaching 30 years old and is experiencing sporadic failures, causing technicians to be called to patch together the system to maintain cool air in the building. The department is beginning to explore costs associated with replacing the tower and initial projections indicate it could go as high as \$500,000.00. The system must be replaced as an extended failure could cause the server room in the department to overheat, causing the potential destruction of several hundred thousands of dollars of loss.

Sworn Staffing Update

The department currently has three (3) open positions to fill to reach the allocation of 31 sworn police officers. Officer Tim Kozisek started as a patrol officer on August 17, 2026. Officer Anna Bibbo started as a patrol officer on August 31, 2026. Both are currently in training. We also have two (2) officer candidates in the background phase of hiring and have several individuals scheduled to test in the future. Overall, the trend seems to be upward and the department is looking forward to adding to our ranks.

Communications Staffing Update

The department has one (1) open position, with interviews being conducted this week. The department does not currently have any communications technicians in training as Travis Prince recently completed the Field Training Program and has been assigned full duty status. Currently, one (1) patrol officer on light duty is temporarily assigned to the communications team, which is helping communications staffing until the vacant position is filled..

Radio Recorder Update

The Sheridan Police Department received a quote for this replacement that came in approximately 75% higher than verbally quoted. The department is attempting to secure grant funding through the State of Wyoming to help cover the extra costs of this critical piece of hardware. The department is still working with the vendor on options to replace this, dispatch consoles and a new 911 system. The revenues from E911 surcharges will be utilized for a majority of the funds required to replace the equipment and software, with some City of Sheridan General Fund or GPET funds supplementing the purchases.. E911 funds are derived from a 911 surcharge of \$.75 per month on every phone line in Sheridan County.



Police Department



Officer Trevor Simon (center) graduated from the Wyoming Law Enforcement Academy on July 30, 2026 and is currently assigned full patrol duties with the Sheridan Police Department. Congratulations Trevor on this accomplishment.



Police Department



Officer Tim Kozisek is sworn-in, along with Officer Christian Haley and Officer Trevor Simon during a ceremony at City Hall on August 21, 2026. Officer Kozisek joined the department on August 17, 2026 after a 10-year career with the California Highway Patrol.



Police Department



K9 Updated

Officer Johnathan Stallions, and his K9 partner Ava, are set to undergo updated drug detection training with B3 K9 in Gillette to add fentanyl as a detection odor on the team. Some discussion about the benefits of adding the odor to the team was had and the decision was that the prevalence of the narcotic in society deemed it necessary to train the team on the detection of this very dangerous and lethal drug. Safeguards are in place to prevent any exposures of the fentanyl to either the handler or the K9.

Back to School!

The first day of school was a big success with officers visiting the schools and greeting those arriving. Officer Meagan Phillips resumed her duties as a School Resource Officer, splitting time between the JR High and High Schools, with frequent visits to the elementary schools. It is the intent of the department to have three (3) School Resource Officers with the department when staffing levels can adequately support the program, with one (1) at the JR. High, one (1) at the High School and one (1) at Sheridan College.

Wellness Program

Cpl. Karla Krinkee and Officer Meagan Phillips are in the process of developing a customized wellness program for all members of the department focusing on seven (7) pillars of wellness. This is state of the art development aimed at providing the department's members with tools and resources for health and wellness during and after the profession. The department has also updated several pieces of equipment in our workout facility to provide our members with equipment that is reliable and beneficial to their physical health.



Police Department

August 2026 Monthly Goal Report

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Goal 1: Reduce Property Crime by 5%, as measured through Uniform Crime Reporting for Part One Crimes.

	Aug 2023-2025 Average	Aug 2026	% of Change	YTD 2023-2025 Average	YTD 2026	% of Change
Total Cases	24	32	33.3	173	171	-1.2
Burglary	5	8	60.0	39	34	-12.8
Larceny - Theft	16	18	12.5	125	130	4.0
Vehicle Theft	2	6	200.0	8	7	-12.5
Arson	0	0	0.0	1	0	-100.0

**Goal 2: Reduce Violent Crime by 5% as measured by Uniform Crime Reporting.
Violent Crime= Homicide, Armed Robbery, Rape, Aggravated Assault, Assault**

	Aug 2023-2025 Average	Aug 2026	% of Change	YTD 2023-2025 Average	YTD 2026	% of Change
Total Cases	0	1	100.0	14	13	-7.1
Homicide	0	0	0.0	2	0	-100.0
Rape	0	0	0.0	1	1	0.0
Robbery	0	0	0.0	0	0	0.0
Aggravated Assault	0	1	100.0	10	12	20.0
Simple Assault	14	13	-7.1	107	103	-3.7



Police Department

August 2026 Monthly Goal Report

Goal 3: Reduce Alcohol Abuse

	Aug 2023-2025 Average	Aug 2026	% of Change	YTD 2023-2025 Average	YTD 2026	% of Change
DUI Arrests	13	11	-15.4	105	95	-9.5
Alcohol Arrests (not DUI)**	16	34	112.5	144	139	-3.5
All Alcohol Involved Cases	54	54	0.0	445	376	-15.5

(**includes all other alcohol Offenses - MIP, PI, Open Container)

Goal 4: Drug Seizures and Cases

	Aug 2023-2025 Average	Aug 2026	% of Change	YTD 2023-2025 Average	YTD 2026	% of Change
Marijuana	10	4	-60.0	80	69	-13.8
Methamphetamine	2	1	-50.0	23	15	-34.8
Other Drugs (Cocaine, Heroin, Speed, LSD, etc)	2	1	-50.0	14	11	-21.4
Cases with Drug Paraphernalia Seized	11	3	-72.7	95	68	-28.4
Drug Arrests	24	4	-83.3	156	127	-18.6
All Drug Involved Cases	19	7	-63.2	178	118	-33.7



Police Department

August 2026 Monthly Goal Report

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Goal 5: Traffic Management - State Reportable Accidents and those involving alcohol or injury

	Aug 2023-2025 Average	Aug 2026	% of Change	YTD 2023-2025 Average	YTD 2026	% of Change
State Reportable Accidents	20	4	-80.0	199	60	-69.8
Alcohol Involved	0	1	100.0	6	5	-16.7
Injury Crashes	5	2	-60.0	23	23	0.0

* State Reportable accidents have decreased due to changes in state reporting requirements.

Goal 6: Welfare checks and Title 25s conducted

	Aug 2023-2025 Average	Aug 2026	% of Change	YTD 2023-2025 Average	YTD 2026	% of Change
Welfare Checks	33	28	-15.2	241	200	-17.0
Title 25's	3	4	33.3	21	17	-19.0



Public Works: Engineering, Planning & Building

Engineering

Project Update:

A **Safe Streets 4 All Open House** was held on Wednesday, August 19, at the Whitney Commons Pavilion. It was an opportunity for community members to learn more about the project, share their experiences, and help identify priorities for improvements to Sheridan streets. About 50 residents came by!



Planning

Approved:

- Falcons Nest 2 Minor Subdivision
- Sheridan Hill replat
- BOA: Setback variance



Building

Permit Report:

Commercial New/Add/Alter

- **6** Permits
 - **1** New
 - **5** Add/Alter

Residential New/Add/Alter

- **14** Permits
 - **11** New
 - **3** Add/Alter

Permit Fees, August 1-31, 2026

- **\$201,790.30**

Items of Note

- Permit in review for **62** unit senior living facility in Teal Springs.
- Science Center at Sheridan College getting a full remodel/addition.
- CitCo FCU moving to the old Best Western office space.



Public Works: Streets Department

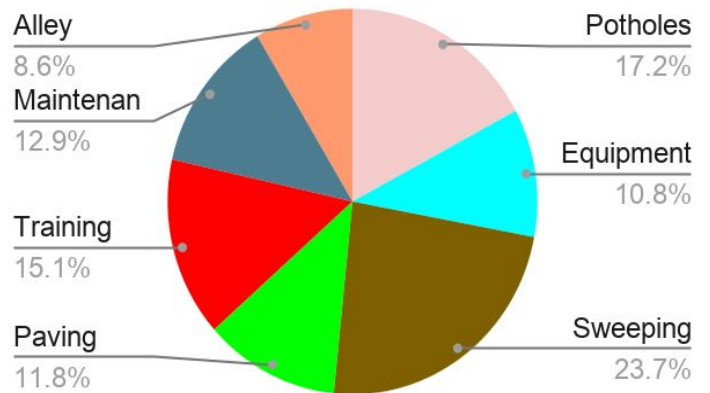
The month began with the Street Division completing the remaining patching associated with the microsurfacing project. With that work completed, the crew shifted its focus to addressing outstanding utility cuts throughout the City. These areas were impacted by work performed by contractors and MDU. To restore the affected roadway surfaces, the crew has been completing 1½-inch section overlays where needed.

The Division has also made good progress with pathway maintenance and has caught up on seasonal mowing. In addition, two street sweepers have been operating four to five days per week to help keep City streets clean and well maintained.

Alley maintenance has continued throughout the month as weather conditions and available time have allowed.



Street Maintenance





Public Works: Traffic/Signs

BY THE NUMBERS

Signs:

- Installed **9** new
- Installed **4 orange** flags on School Zone w/o signals
- Removed **4** updated/not needed
- Repaired **1** with missing hardware

Decorative Lighting:

- Replaced **3** light poles/base covers
- Repaired **1** base cover with missing hardware
- Reset **1** controller due to power outage

School Zone Signals:

- Programmed **25** for the 26/27 school year
- Reset **1** controller (time of day)
- Replaced **2** missing/damaged visors

Traffic Signals:

- Replaced **1 red** LED light
- Repaired **1** audible pedestrian button
- Reset **1** controller

Pavement Markings/Thermoplastic-School Crosswalks:

- Grind/inlay stop bars - **112 LF** of **24"** white thermoplastic markings
- Grind/inlay crosswalk markings - **168 LF** of **24"** white thermoplastic markings

Pavement Markings/Paint-School Crosswalks:

- 24" Crossing Bars - **1,092 Lf** white paint, **22 gallons** of paint, **176 lbs.** of glass beads
- 24" Stop Bars - **270 LF** white paint, **5.5 gallons** of white paint, **44 lbs.** of glass beads
- Words-SCHOOL XING - **31 sets**, **11 gallons** of white paint, **88 lbs.** of glass beads

Traffic/Sign Division assisted with:

- Marking of Main St. for Third Thursday Event (August) for DSA.
- Providing barricades for **6** events.
- Mowing for the Street Department.
- Replacing outside wash bay light for the shop.

Please be aware of the following updates regarding local School Zones:

- **Mydland Road** - A new School Speed Limit Zone has been added near Sheridan High School. Please obey the flashing signals when activated.
- **Long Drive** near Sheridan High School - This school zone had been updated from 20 MPH signs to flashing signals.
- **Hill Pond Drive** near Sagebrush Elementary School - This school zone had been updated from 20 MPH signs to flashing signals.
- **Airport Road** - School Zone signals have been updated.
- **Big Horn Avenue** - School Zone signal updates are currently in progress.





Public Works: City Shop

This month, the Shop completed approximately **79** tasks. Of those, approximately **39%** were PM B services, **20%** were PM A services, **32%** involved drivetrains, wheels, and tires, and approximately **9%** were related to body repairs.

Several larger repairs were completed during the month, including replacement of the radiator and charge air cooler on **FD31**, Fire Engine 1. Fire Engine 2, **FD32**, also required repairs to its fan clutch.

The Shop has once again begun transitioning its focus toward snow equipment repairs in preparation for the upcoming winter season. In addition, we are working toward developing a process for completing annual DOT inspections on applicable highway equipment. These inspections will provide another level of safety oversight across the City's fleet. Because the inspections are comprehensive and time-consuming, completing them may require additional manpower beyond our current staffing levels. At this time, we are gathering information and developing the process needed to begin the annual inspections.

We are currently waiting for **WC320** front-loader to return from transmission repairs so it can be placed back into service. Returning this truck to service will help alleviate some of the operational pressure on the Shop and Waste Collection Division. We have also encountered several warranty-related issues with some of the newer Mack trucks, primarily involving aftertreatment components. The Shop has worked to address these issues and keep the trucks in service, and the identified warranty repairs have now been resolved.

The City also received a new side-load Waste Collection truck, **WC702**, this month, and we are pleased to begin putting it into service. Having additional equipment available and operational provides the shop with greater flexibility to take equipment out of service when necessary, allowing technicians to perform more thorough repairs and maintenance without placing as much pressure on daily operations.



Human Resources

Hiring Update

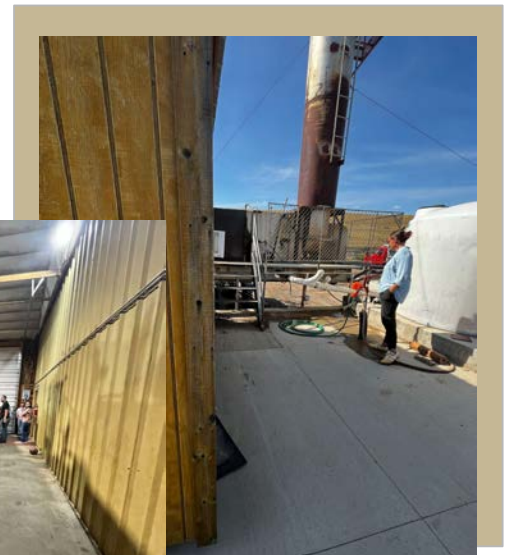


August hiring activity included 11 interviews, 8 new hires, 2 employee transferred, 6 posted positions, and 14 vacant positions. Thank you to the teams involved in recruiting, onboarding, and preparing these employees!



Monthly Employee Department Tour

Last month, employees had the opportunity to take a department tour of the City Service Center. The visit offered a behind-the-scenes look at the important work that keeps our City running, including seeing our mechanics hard at work on a fire truck and getting an up-close look at the hot plant up and running as asphalt is prepared for our streets. Thank you to the City Service Center teams for hosting and sharing your expertise — and to all the employees who joined us to learn more about the people, equipment, and operations that help keep our community moving!





City Clerk

RENEWAL OF LIQUOR LICENSE OR PERMIT APPLICATION		FOR LIQUOR DIVISION USE ONLY	
(State of Wyoming-County and Municipal Jurisdictions)		Customer #:	
		1 st Reviewer:	
		2 nd Reviewer:	
CLERK SECTION: Completed by City / Town / County Clerk		Local License #	
Filing In Jurisdiction: <u>CITY OF SHERIDAN</u>		Date filed with clerk: ____/____/____	
Fees		Advertising Dates: (Minimum 2 Consecutive Weeks Prior to Hearing)	
Annual License Fee:	\$ _____	____/____/____ & ____/____/____	
Publishing Fee:	\$ _____	Public Hearing Date: ____/____/____	
Publishing Fee Direct Billed to Applicant: ☐			
License Term:	<u>1/1/2027</u> Through <u>12/31/2027</u>		
LICENSING AUTHORITY CLERK: BEGIN ADVERTISING PROMPTLY! PER W.S. 12-4-104(d): IMMEDIATELY FORWARD A COPY OF THE APPLICATION AND ALL ATTACHEMENTS TO THE DIVISION NO LICENSING AUTHORITY SHALL APPROVE OR DENY AN APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.			



Liquor License Renewal Season is in full swing! The City of Sheridan currently oversees more than 50 liquor licenses, of all varieties. All renewal applications have been sent out to Licensees and we're about half way through the season! Renewals are due October 9th, and will go before Council in November. If there was ever a process that involved a lot of paperwork, organization and attention to detail, renewal season is certainly one of them!

Beyond the larger projects highlighted above, the Clerk's Office continues to work through the many routine administrative and statutory responsibilities that keep things moving behind the scenes. Staff is currently preparing GPET applications, processing public records requests, and readying revised permits and associated materials for the November 1 implementation date of the new Special Event Policy.

Ongoing ordinance and City Code work also continues as Ordinances get approved, including preparing and publishing required legal notices, coordinating ordinance and code changes, and recording documents with Sheridan County as necessary. These processes often involve several individual steps, deadlines, and coordination points that can make otherwise routine items more time-intensive than they may appear.

As always, these projects are occurring alongside the daily responsibilities of the office, including responding to public and staff inquiries, processing documents, coordinating with other departments and outside agencies, and addressing the variety of administrative needs that arise throughout the month.





Municipal Court

Changes Are Happening in Municipal Court!



The City of Sheridan is preparing for a transition on the Municipal Court bench. We extend our sincere thanks to **Judge Jeremy Kisling** for his service to the City and Municipal Court. Judge Kisling has been an important part of the Court, and we wish him all the best as he moves into his new role as a Circuit Court Judge for Wyoming's Fourth Judicial District.

At the same time, we're pleased to welcome **Judge Zach Leininger** to the bench! Judge Leininger is already a familiar face at the City, having served as the City's Municipal Court Prosecuting Attorney for several years. We look forward to working with him in his new role and to a smooth transition for Municipal Court.





Finance Department



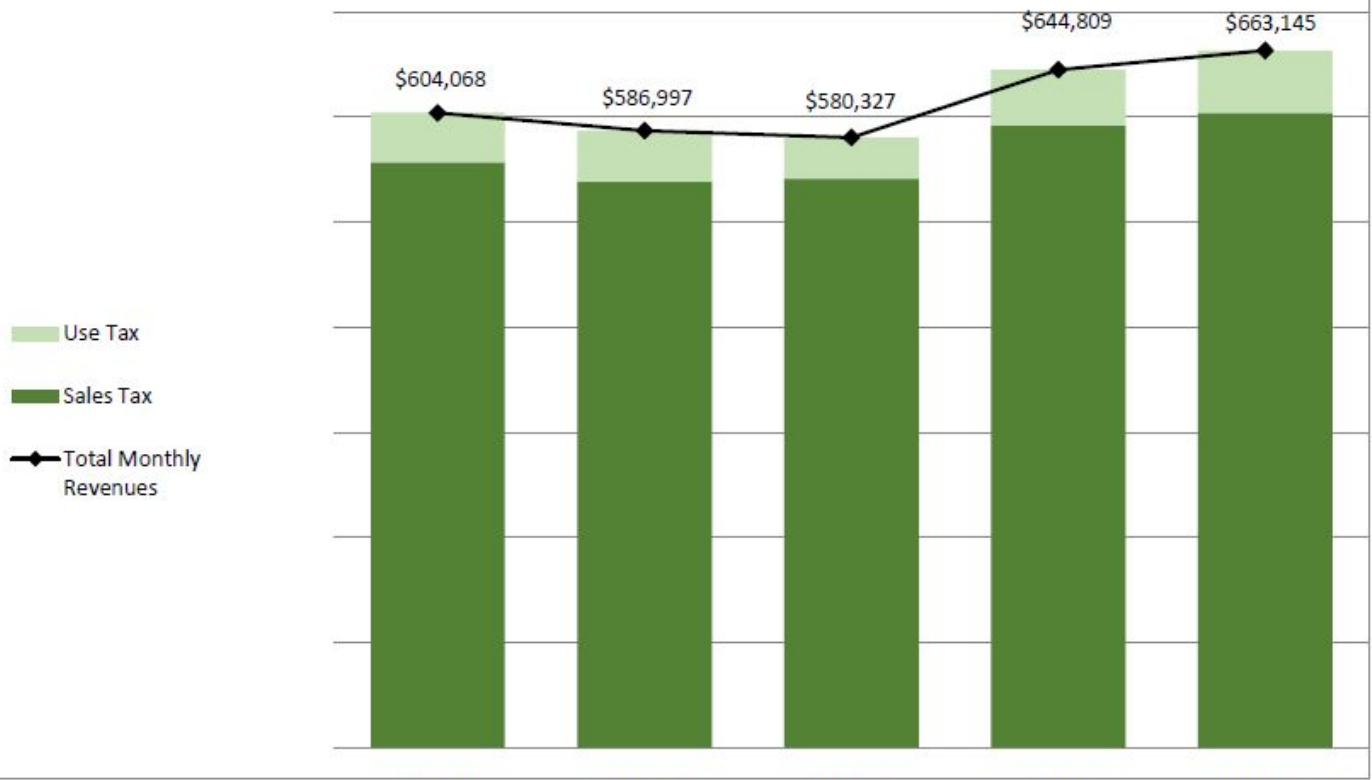
City of Sheridan Tax Revenue Report

September 2026 For Taxes Earned in July

General Fund Monthly Sales and Use Tax Revenues

	Budgeted Revenues Jul-26	Actual Revenues Jul-26	Prior Year Actual Revenues Jul-25	Variance FY26 - FY27
Sales Tax	\$ 590,865	\$ 604,106	\$ 592,009	2.0%
Use Tax	\$ 53,836	\$ 59,038	\$ 52,800	11.8%
Total	\$ 644,701	\$ 663,145	\$ 644,809	2.8%

Historical Perspective of MONTHLY Sales and Use Tax Revenues



	FY23	FY24	FY25	FY26	FY27
Sales Tax	\$ 557,060	\$ 538,653	\$ 541,082	\$ 592,009	\$ 604,106
Use Tax	\$ 47,009	\$ 48,344	\$ 39,245	\$ 52,800	\$ 59,038
Total Monthly Revenues	\$ 604,068	\$ 586,997	\$ 580,327	\$ 644,809	\$ 663,145



Finance Department



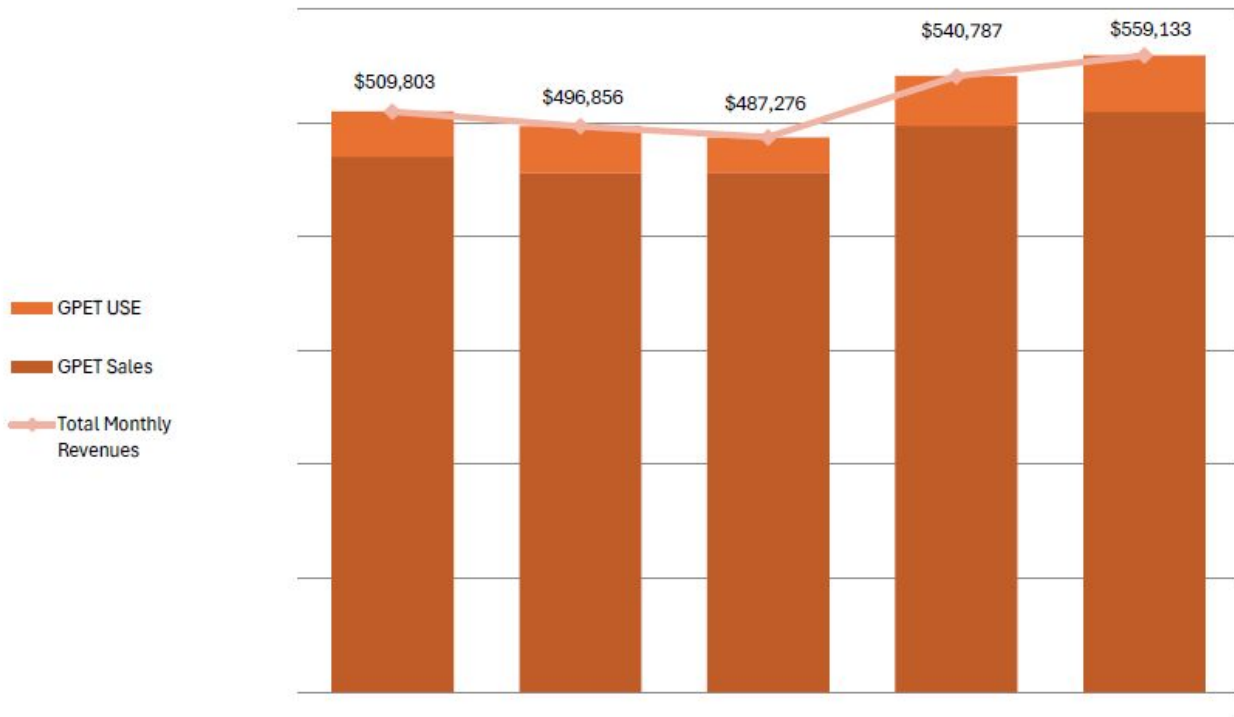
City of Sheridan Tax Revenue Report

September 2026 Tax for Taxes Earned in July

GPET Monthly Sales and Use Tax Revenues

	Budgeted Revenues Jul-26	Actual Revenues Jul-26	Prior Year Actual Revenues Jul-25	Variance FY26 - FY27
GPET Sales	\$ 431,790	\$ 509,297	\$ 497,250	2.4%
GPET USE	\$ 40,230	\$ 49,836	\$ 43,537	14.5%
Total	\$ 472,020	\$ 559,133	\$ 540,787	3.4%

Historical Perspective of MONTHLY Sales and Use Tax Revenues



	FY23	FY24	FY25	FY26	FY27
GPET Sales	\$ 469,968	\$ 456,091	\$ 456,254	\$ 497,250	\$ 509,297
GPET USE	\$ 39,834	\$ 40,765	\$ 31,022	\$ 43,537	\$ 49,836
Total Monthly Revenues	\$ 509,803	\$ 496,856	\$ 487,276	\$ 540,787	\$ 559,133



Finance Department



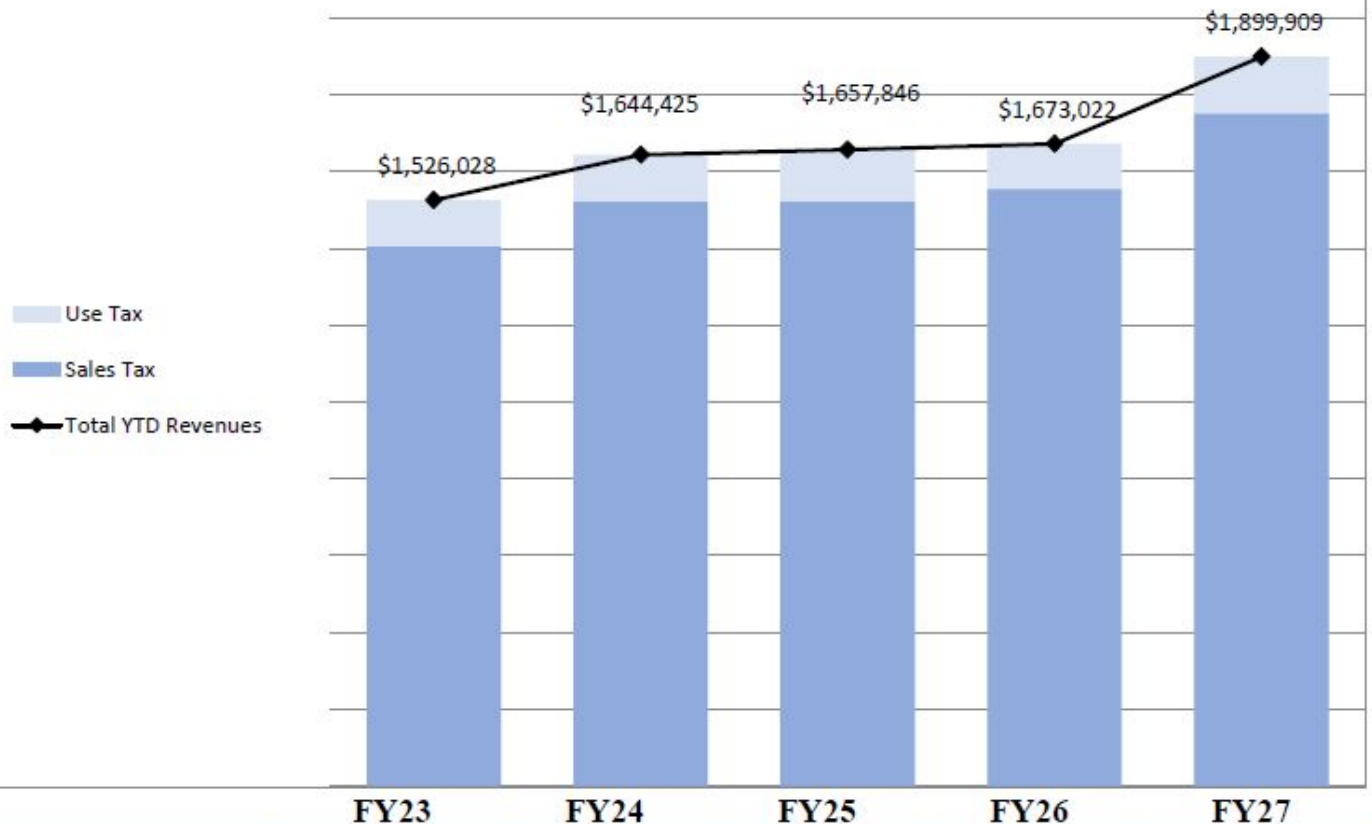
City of Sheridan Tax Revenue Report

September 2026 For Taxes Earned in July

General Fund Year-To-Date Sales and Use Tax Revenues

	Budgeted Revenues YTD FY27	Actual Revenues YTD FY27	Prior Year Actual Revenues YTD FY26	Variance FY26 - FY27
Sales Tax	\$ 1,647,556	\$ 1,753,188	\$ 1,555,286	12.7%
Use Tax	\$ 141,648	\$ 146,720	\$ 117,736	24.6%
Total	\$ 1,789,204	\$ 1,899,909	\$ 1,673,022	13.6%

Historical Perspective of Year-To-Date Sales and Use Tax Revenues



Sales Tax	\$ 1,405,676	\$ 1,524,243	\$ 1,523,007	\$ 1,555,286	\$ 1,753,188
Use Tax	\$ 120,352	\$ 120,182	\$ 134,839	\$ 117,736	\$ 146,720
Total YTD Revenues	\$ 1,526,028	\$ 1,644,425	\$ 1,657,846	\$ 1,673,022	\$ 1,899,909



Finance Department

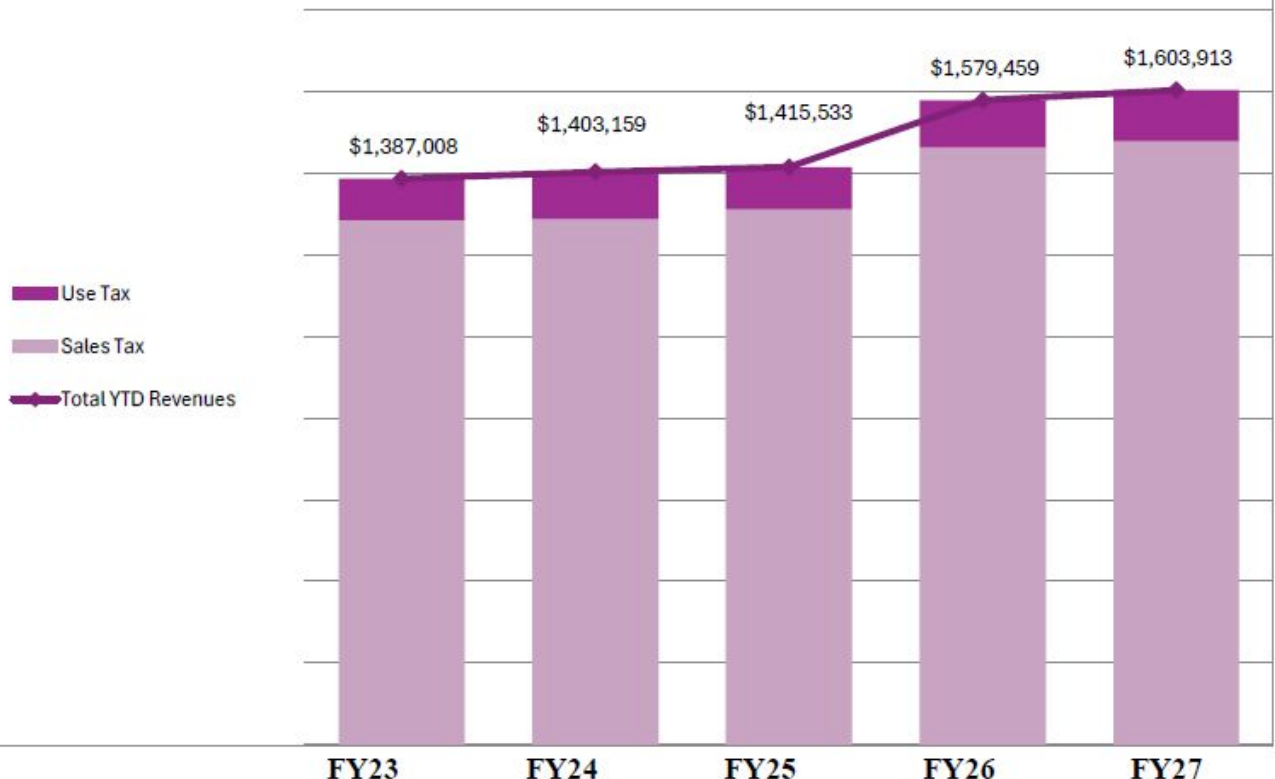


**City of Sheridan
Tax Revenue Report
September 2026 Tax for Taxes Earned in July**

GPET Year-To-Date Sales and Use Tax Revenues

	Budgeted Revenues YTD FY27	Actual Revenues YTD FY27	Prior Year Actual Revenues YTD FY26	Variance FY26 - FY27
Sales Tax	\$ 1,229,435	\$ 1,479,014	\$ 1,464,431	1.0%
Use Tax	\$ 112,905	\$ 124,899	\$ 115,029	8.6%
Total	\$ 1,342,340	\$ 1,603,913	\$ 1,579,459	1.5%

Historical Perspective of Year-To-Date Sales and Use Tax Revenues



Sales Tax	\$ 1,284,637	\$ 1,288,425	\$ 1,312,131	\$ 1,464,431	\$ 1,479,014
Use Tax	\$ 102,371	\$ 114,733	\$ 103,402	\$ 115,029	\$ 124,899
Total YTD Revenues	\$ 1,387,008	\$ 1,403,159	\$ 1,415,533	\$ 1,579,459	\$ 1,603,913

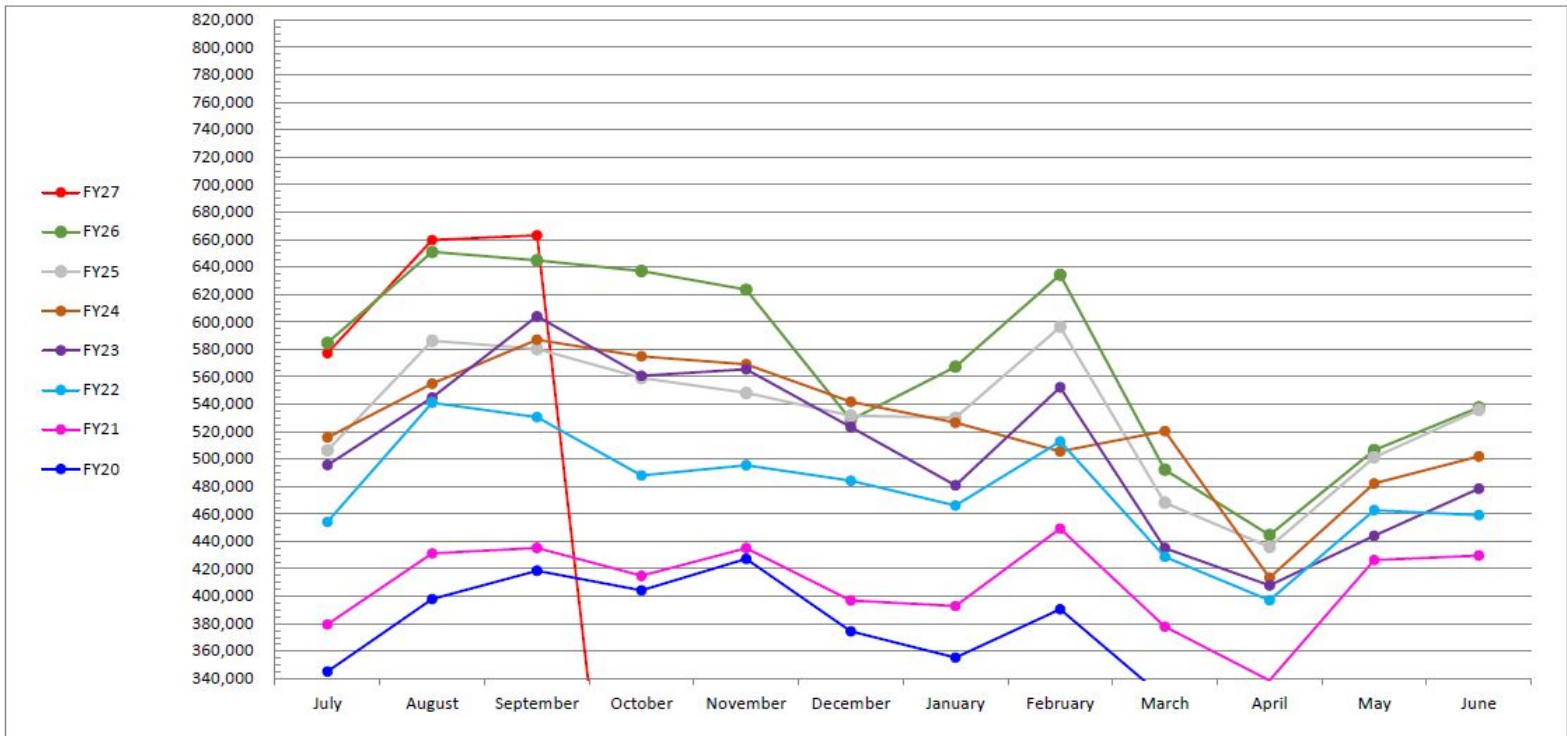


Finance Department



City of Sheridan
Tax Revenue Report
September 2026 For Taxes Earned in July

General Fund Monthly Sales and Use Tax Revenue by Year



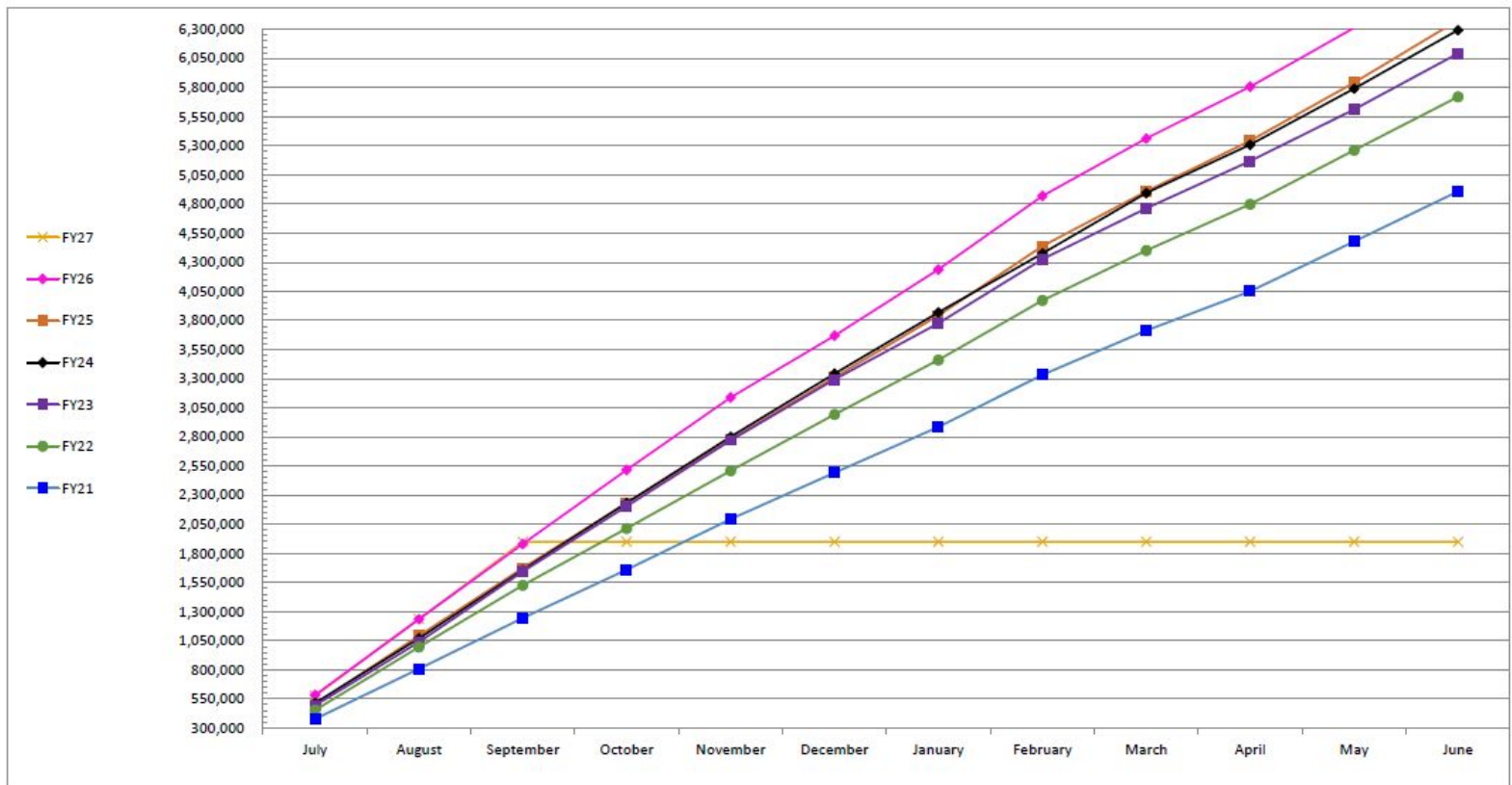


Finance Department



City of Sheridan
Tax Revenue Report
September 2026 For Taxes Earned in July

General Fund Year-to-Date Sales and Use Tax Revenue by Month





Finance Department



City of Sheridan
Sales & Use Tax Revenue Report
 September 2026 for Taxes Earned in July

Select Municipalities Comparison

	FY26	FY27	%
Sheridan	\$ 644,809	\$ 663,145	2.8%
Buffalo	\$ 298,998	\$ 234,792	-21.5%
Riverton	\$ 262,507	\$ 277,678	5.8%
Gillette	\$ 1,558,088	\$ 2,434,068	56.2%
Douglas	\$ 469,773	\$ 1,195,925	154.6%
Casper	\$ 1,948,563	\$ 2,174,318	11.6%
Cheyenne	\$ 2,389,956	\$ 2,735,344	14.5%
Laramie	\$ 970,047	\$ 797,107	-17.8%
Jackson	\$ 1,764,080	\$ 1,829,408	3.7%
Cody	\$ 485,531	\$ 503,286	3.7%
Green River	\$ 428,851	\$ 458,927	7.0%
Rock Springs	\$ 853,204	\$ 913,040	7.0%