

Sheridan

----- W Y O M I N G -----

Jommunity (plate MAY 2025





Our Vision

We embrace "Our City" and its historical Western lifestyle and values while being focused on socio-economic diversity with open eyes, minds, and hearts in keeping Sheridan the community of choice for all.

Our Mission

The City of Sheridan is dedicated to improving quality of life through responsible stewardship of the resources entrusted to us, with emphasis on public safety, exceptional service, livability, and infrastructure, while being accountable and professional.

Our Values

- ★ Make a Difference The primary purpose behind every City Staff action and activity is to make a positive difference in the lives of our Citizens.
- ★ **Take Initiative** In the absence of guidance, we seize opportunities to advance the Mission of the City of Sheridan.
- ★ Build Trust We must ensure that we daily earn the trust of the people of Sheridan, even when no one is watching us.
- ★ Show Optimism A positive attitude is a force multiplier and is contagious. We look for opportunities in every situation.
- ★ Promote Teamwork Together, Everyone Achieves More, and that only occurs through collaboration with others.



Kudos:

Please join me in congratulating **Beth Leahy** who sequestered herself in a room in her house most evenings studying for her SHRM Certified Professional Exam. Those hours paid off after she traveled to Casper to take her exam, which she passed with flying colors! Never had a doubt. Congratulations Beth.

Welcome:

Also, I want to welcome **Kaylin McKinley Rizzotto** to the team as our new Administration Executive Assistant. Kaylin comes to us from the Chamber of Commerce and a wealth of experience there over the past two years. One of the things that set her apart in her interview was her perspective on perceived crises when lives aren't at stake. She quoted an instructor at the Le Cordon Bleu London culinary school she attended who commented on someone's melt-down (no pun intended) over a failed confectionery. He said, "It's caramel, not CPR." With that in mind, I have noticed that she brings a great sense of perspective to her work. She's going to be great value added!

Meetings of Note:

Members of Council and Department Heads attended a presentation by Mike McCafferty at **Sheridan Memorial Hospital**. Mike spoke about SMH's strategy to remain independent by integrating other users into its organization. Interestingly, he mentioned that the biggest threats to locally owned and operated hospitals are outside operations that focus solely on imaging or surgery.

Meetings of Note, Cont.:

Hospitals provide many services that do not pay for themselves and typically use imaging and surgery costs to help subsidize those services. Specialty care operations oriented on single, lucrative services can endanger much more than their single orientation.



On 12 May, we met with Amy Albrecht and Julie Greer from the **Center for a Vital Community**. The meeting centered around the next steps for our Housing Working Group who attended the **Wyoming Business Council's Assessment to Action (A2A)** session in March. They identified a number of issues that must be dealt with and noted, principally, that any solutions will need to come from the community as a whole, especially any individuals or organizations whose work is oriented around the homebuilding industry. The hope is that CVC can be the conduit by sponsoring a "study circle" type of event to gain wider participation. More to follow on this.



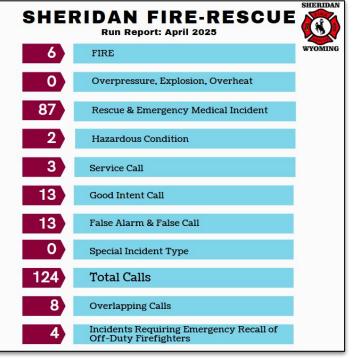




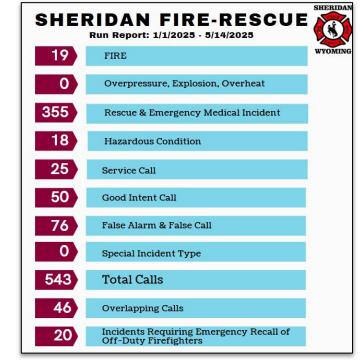


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April 2025



2025 YTD



Where is your dog?

Where is your dog? This is a question that we have heard many times at Sheridan Fire-Rescue. The answer includes why dogs and often Dalmatians are part of fire service history in the United States.

In the era of horse drawn fire apparatus Dalmatians were often used as stable dogs. The dogs were said to have a calming effect on the horses as they waited in their stables for the next fire call. The Dalmatians would then run beside the horses during responses and keep other dogs from harassing the teams.

In the early years of the United States most fire companies were volunteer or privately owned. The property owner's insurance company would pay the fire company for putting out the fire. With money at stake there was competition (and the occasional brawl) to see which company could get to the fire first and secure the right to fight the fire and collect the cash. This led to fire companies trying to sabotage each other to disrupt firefighting efforts and take over the operations. The Dalmatian proved to be a good guard dog for both the horse team and the fire apparatus and the presence of the dog would help to prevent sabotage or vandalism of the apparatus.

As the horse drawn apparatus evolved to modern motorized fire engines the fire service no longer had need for horses, but the Dalmatian remained a fixture in many firehouses. At Sheridan Fire-Rescue we do not have an actual live Dalmatian as the logistics of providing for the dogs well being are beyond what we can provide, but we do have a stuffed version that many of you may have seen riding along in our historic parade engine. In some departments dogs are being brought back for the positive mental health benefits of having a pet.





Customer Service

Customer Service has provided an increased number of services this month! The warmer weather increases demands as citizens seek more permits, passports, and to just come in and ask questions!

April - Customers Assisted								
	Avg.	2025	Change	% Change				
In-person	848	1149	301	35.50%				
Phone Call	1188	1507	319	26.85%				
Total	2036	2656	620	30.45%				
Permits								
	Avg.	2025	Change	% Change				
Alcohol	8	12	4	50.00%				
Street	4	7	3	75.00%				
Special Event	1	0	-1	-100.00%				
Mobile Vending	2	2	0	0.00%				
Park	8	16	8	100.00%				
Black Tooth Fields	46	68	22	47.83%				
Passport Acceptance								
	Avg.	2025	Change	% Change				
Applications	63	88	25	39.68%				





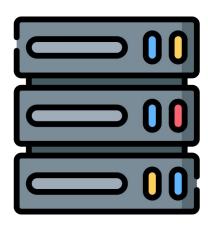


Information Technology



The IT Division has purchased new servers for the City!

Servers run the software platforms that the City uses and provide storage for data. These servers are more powerful than our previous servers and will allow us to consolidate our physical footprint reducing the number of individual server computers and improving management, disaster recovery, power consumption, and performance. We are configuring the servers and are working to roll them out in the next three weeks.



The IT Division will be replacing the microphone infrastructure in council chambers in the next few weeks!



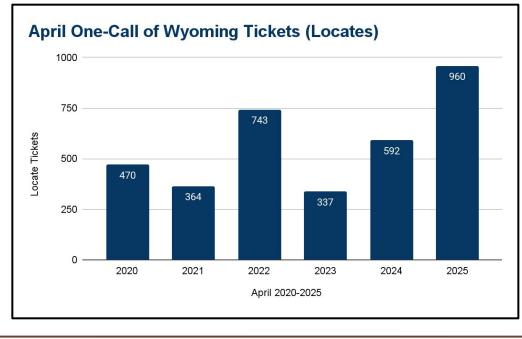
Aging microphone connections have allowed radio interference to cause issues with audio quality. Repeated attempts to find the specific lines allowing the interference have been unsuccessful, and we will be replacing all the cabling for the microphones, eliminating any exposed copper, which has been acting like an AM antenna for KROE signals from their large tower. Additionally, in June, contractors will be replacing the cameras and video switching equipment, improving video quality and live camera control for functions in council chambers.





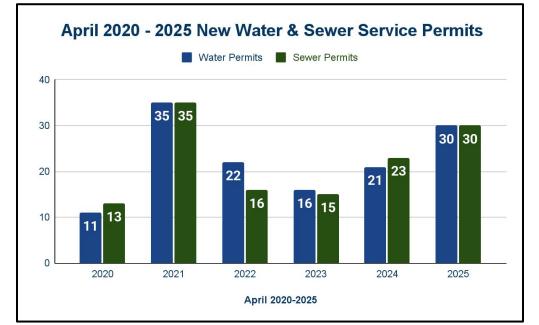


With the warm weather, the number of locates have increased significantly. Thanks to Chris Drell for all of his hard work locating!





Water & Sewer Permits



Need to apply for a water/sewer permit? Scan the QR code below to get the process started!









Solid Waste Division

Another year means another year of event success!

On Saturday, May 3rd, the Landfill hosted its Spring Free Landfill Day, Trees for Trash and Community Clean Up. This year was slightly larger than last with 639 citizens visiting the landfill (624 guests attended in 2024). 185.54 tons (371,080 lbs.) of trash was collected. Sheridan Media was on-site providing citizens with Nanking cherry saplings!

Trees for Trash 2024: 624 Participants | 165t of waste

2025:

639 Participants | 185t of waste







Each year the numbers for Community Clean Up decrease. The main reason being that we do not have a lot of trash to collect, but that is a good problem to have, a clean City! This year there were 131 volunteers, vs. 164 in 2024. 0.20 tons (400 lbs.) of waste was collected. As a thank you, all volunteers received a compostable tube of beeswax lip balm along with a fun Keep Sheridan Beautiful sticker.

Clean Up 2024: 164 Volunteers | 16 Teams | .68 Tons

2025: 131 Volunteers | 16 Teams | .20t











Wastewater Treatment Plant (WWTP)



Recent rain events have highlighted the need for some roof inspections and repair at the wastewater plant. Employees were quick to respond to a roof leak in the administration building. There is never a dull moment at the wastewater treatment plant!



Pictured on the left is our crew replacing check valves and inspecting the grease transfer pumps. Our wastewater treatment plant (WWTP) has a very unique process for handling produced grease. Waste grease from restaurants, and other commercial facilities, is prevented from entering the sewer system via grease traps. These traps are pumped and hauled to the City's grease facility at the WWTP. Our team processes this septage/wastewater, removing unwanted fats, oils and grease (FOG) from the water. The water portion is then sent on to the plant for processing and the FOG solids removed are hauled to the landfill. This process helps minimize FOG from accumulating in our sanitary sewer collection lines and FOG from entering our WWTP where it is damaging and much harder to process. Below is our ALAR, FOG removal system and our oxidation ditch containing FOG which entered our WWTP via the sewer collection system from sources that do not have grease traps such as residential dwellings.

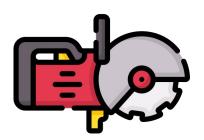




ALAR System at the plant used to remove FOG.



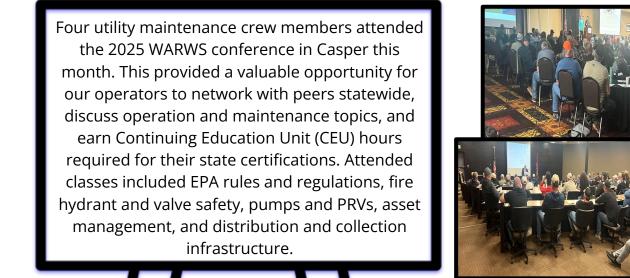
Grease on the oxidation ditch. A visual example of why keeping FOG out of the system is important. This FOG entered the Plant through the sewer system.









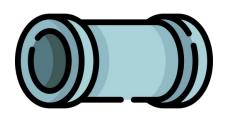


The utility crew fixed a manhole with a broken ring that was letting debris enter.





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Utility Maintenance









A water main repair was completed at the intersection of South Thurmond and West Whitney. Approximately 8 feet of deteriorated 6-inch cast iron pipe was replaced with PVC C900 pipe and two fittings.

To the right, the Utility Maintenance crew is video inspecting a newly installed sewer line by a contractor. This inspection is a standard procedure for all new and existing sewer lines within the city, ensuring there are no structural defects or inflow and infiltration (I&I) issues in the main line or manholes.

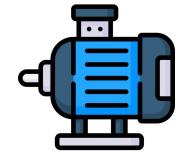












Water Supply & Treatment

The Sheridan Water Treatment Plant hosted a tour to fellow city employees!





During the weekly safety meeting Matt Burtis demonstrated the importance of maintaining our infrastructure components. The Scour motor/blower is maintenanced once a year and is housed within its own room. When the motor is in operation it blows 2800 cfm of air from a 150 horse motor that loosens the sand in the filters for proper water filtration. Hearing protection is a must while operating the motor, performing the maintenance and greasing the bearings.













Water Supply & Treatment



Spring visit to Twin Lakes to assess the snowpack for the year. There is still 2-3 feet of snow within the timbers of the watershed area. It is predicted that the mountain reservoirs will fill easily with the snow melt.







The Polaris Ranger MPV with the snow tracks on is the only way to access this back country and reach Twin Lakes Reservoir.





The Ranger did get stuck but was able to back out of the snow drift and continue onward up the snow packed road.



Mowing Tips and Tricks

Mowing your lawn serves a dual purpose beyond just aesthetics – it also plays a crucial role in promoting healthier growth. However, incorrect mowing practices can have adverse effects on your lawn's well-being. Here are some essential best practices to ensure optimal lawn care:

First Mow of the Season

 Begin the mowing season by cutting the grass relatively low in early spring. This initial cut helps to remove dead growth and allows sunlight to reach the soil, stimulating new growth. However, for subsequent mows, it's advisable to adjust the mower height to a higher setting.

General Rule for Mowing Height

• A key principle to adhere to is cutting only the top third of the grass blade during each mow. By following this guideline, you promote deep root development, which leads to more robust and healthier grass growth overall.

Optimal Time for Mowing

• The best time to mow your lawn is during the early evening. This timing helps to avoid subjecting the grass to excessive heat stress from the midday sun and allows it to recover before the next hot day arrives.



Mowing Tips and Tricks Continued

Avoid Mowing Wet Grass

• It is crucial to refrain from mowing wet grass as this can result in uneven cuts, clogging of the mower, and potential damage to your lawn. Waiting until the grass is dry ensures a cleaner and more effective cut.

Change Mowing Direction

• To prevent the formation of ruts and encourage upright growth, it is beneficial to vary the direction in which you mow your lawn each time. Altering your mowing pattern also helps prevent soil compaction, promoting better nutrient absorption by the grass roots.

Mowing Frequency Guidelines

• The frequency of mowing should be adjusted according to the season and growth rate of your grass. It's important not to adhere strictly to a fixed schedule but instead observe your lawn's needs and adjust your mowing routine accordingly for optimal results.





Training Update

Officer Stephen Pope is currently attending the Peace Officer Basic Course at the Wyoming Law Enforcement Academy. The fourteen-week training regimen covers a variety of topics related to law enforcement, providing our officers with tools to respond to basic calls for service. Cpl. Ayers and Cpl. Philipp conducted scenario-based active shooter response training.

Sworn Staffing Update

The department currently has five open positions to fill to reach the allocation of 31 sworn police officers. Officer Brad Wood resigned on May 2, 2025 after four years of dedicated service. Brad moved to Billings. Three officer candidates will be testing in May and several have indicated a desire to test in June. With luck, the trend of increased interest in the department will continue into the year.

Communications Staffing Update

Alison Shafer moved to a full-time position on May 13, 2025, in a move which consolidated the two part-time positions into one (1) full-time position. Cyndi Shepherd-Godwin will be retiring after 25 years of service on May 29, 2025. The communications team consists of a dedicated group of civil servants that the community is lucky to have.

Policy Review/Refinement

The department started a periodic review of our policies and procedures. This year we will compare our policies with the model policies developed for Wyoming agencies by a working group consisting of command staff from Wyoming and the Daigle Law Group. Needed sections from the model policies will be used to replace sections of or added to current policies.

Police Department Krinkee Park Update





Sod is laid and trees planted. There will be a public dedication to the park on June 10, 2025 at 4:00 p.m. The dedication will involve the reading of a resolution and the opening of the park to the community.





Monthly Activity Report

Sheridan Police Department Monthly Activity Report April, 2025

Calls for Service: 850 Custodial Arrests Made: 68 Drug Related Incidents: 18 DUI Arrests: 11 Traffic Stops: 408 Traffic Accidents: 40

For those who may not be Facebook followers, each week the Sheridan Police Department posts a Weekly Activity Report. This update will consolidate the weekly activity reports into a Monthly Activity Report to provide a snapshot of our activities.

Police Department

Sheridan College Extra Duty Patrols

The Sheridan Police Department and Sheridan College have entered into a Memorandum of Understanding (MOU) regarding extra duty patrols on the campus of Sheridan College. The MOU outlines the colleges commitment to provide funding for police officers to patrol the campus of Sheridan College to provide additional safety and security for it students, staff and visitors. Officers spent 60 hours in April patrolling Sheridan College.

Rapid SOS Upgrade

On April 22, the **Communications** Center implemented a new program called RapidSOS Communicator. This is an update from the free version of RapidSOS that the center currently uses. This new version allows for language translation for text and chat, video on-screen transcription with audio translation, voice call language transcription and translation, voice call AI summarization and keyword alerting, the ability for Communication Officers to text out, and other capabilities.

Police Civil Service Commission

Effective May 1, 2026, the City of Sheridan will be seeking applicants to fill a vacancy in the Police Civil Service Commission. The Commission is tasked with overseeing hiring, promotional actions and certain levels of disciplinary actions for the Sheridan Police Department. The Commission is made up of three (3) members who must be residents of the City of Sheridan and are appointed by the Mayor, with approval of the City Council. The vacancy will be advertised in the near future and will hopefully be filled in short order.

Public Works: Engineering

PROJECTS BID AWARDS:

- Bellevue Avenue Water System Creek Crossing to LJS Concrete & Excavating, LLC for \$289,129.03
- 2025 Pavement Maintenance to LJS Concrete & Excavating, LLC for \$2,335,370.85

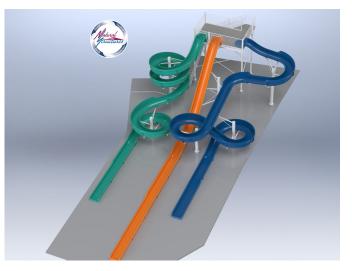




Council authorized submission of a Land Water Conservation Fund Grant application in the amount of \$450,000 for restrooms at Thorne-Rider Park. The timeline to receive funds takes approximately two years from the submission of the application.

Construction on the Kendrick Park Pool has begun and is in full swing! A renovated lap pool and pool house and a new mechanical building, activity pool, water slides, and paved turn-around/drop-off area will be ready for the community to enjoy in the 2026 summer season!





Public Works: Building & Planning

Building

Permit Report

Commercial New/Add/Alter

- 8 Permits
 - **3** New

• **5** Add/Alter

Residential New/Add/Alter

- 25 Permits
 - **22** New
 - **3** Add/Alter

Permit Fees, April 1-30, 2025

• \$120,713.54



<u>Code Compliance</u> - 6 Total Cases

- -2 filthy premises
- -2 substandard living conditions
- -1 food establishment
- -1 exterior property maintenance

Code Compliance is currently inspecting all City-Owned pathways & sidewalks to ensure they meet safety & maintenance standards.

Items of Note:

- As weather gets warmer, more building permits come in for review.
- **668** total roofing permits pulled for 2025 so far.

Planning

Approved:

-1 Administrative Replat



In Process:

-6 City Development Applications have been submitted & are going through the approval process.



Public Works: Streets Department



As winter has come to an end, three snow plows were delivered to the schools to paint for the 2025 Rodeo Parade.

With the nicer weather, crews have started running the vac-truck, cleaning out storm drains, and cleaning and fixing alleys.

On Friday, May 9th, the first batch of asphalt was made for the season and crews starting patching potholes with hot mix.

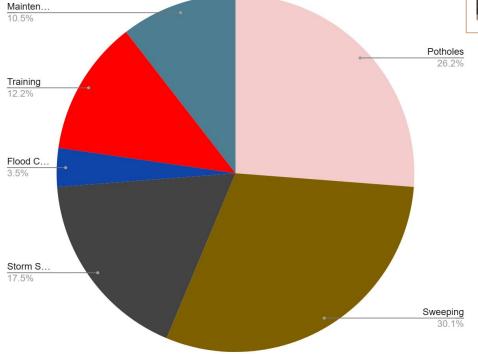
Street crews are also trying out a new material, Recrete 20, for repairing curb, testing its look and long-term durability, as well as an HD-50 cement mix for roadway repairs.



The crew has completed the online flagging class and the whole crew is new Flagger Certified!



Street Maintenance



Public Works: Traffic/Signs

BY THE NUMBERS

Signs:

- Straightened 20
- Relocated 2
- Replaced 11 due to being faded & damaged &
 2 posts due to being damaged
- Removed 7
- Updated **9** existing anchors/posts

Decorative Lighting:

- Repaired **1** loose globe
- Replaced **5** receptacles & **1** lantern style fixture
- Removed 1 damaged junction box
- Performed preventative maintenance on **12** cabinets

Traffic Signals:

 Repaired - 2 audible pedestrian buttons Performed preventative maintenance on 7 cabinets

Sheridan Public Art:

- Relocated **"Family Outing"** & **"The Pedestrians"** to Brooks St. next to the Sheridan County Courthouse.
- Relocated **"Egghead"** to 21 W. Brundage St. in front of SAGE Community Arts.
- Reinstalled **"Broken Silence"**. The repairs to the base were completed.

Assisted with:

- Removal & installation of **5** banners for DSA.
- Repairs to **1** manhole cover for the Streets Department.
- Traffic control for test holes on E. 5th St.
- Repairs to broken electrical receptacles & skylights in the shops at the Service Center.
- Loading the on-loan sculpture **"The Donkeys"** for the artist to take home.

Congratulations the the crew for renewing their Flagger Certification!

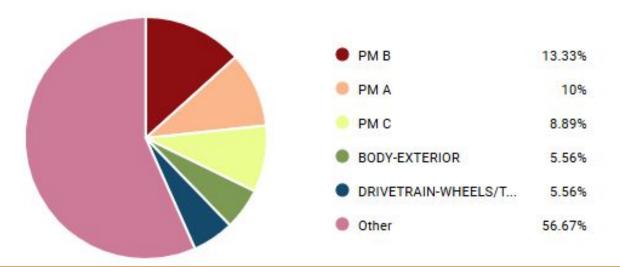






Public Works: City Shop

Complete Fleet Tasks



The Shop completed **53** tasks last month, including preventative maintenance services and drivetrain repairs. As the use of Cartegraph continues for tracking, we're making adjustments and hoping to garner more useful information moving forward. A critical issue we faced last month was the failure of some of the functions with Skid Steer RC4002. With the Street crews help, we hauled the machine to the nearest JCB dealer, Torgerson's Equipment, in Billings. It was discovered that the machine had internal issues, finding metal contamination in the hydraulic system. Discussions for repairs are in process. An upside to our job is getting to sometimes see what other crews that work for the city are doing when we make repair calls in the field. Most recently, we were able to assist the Park's Department with repairs on their Toolcat. It had a broken steering mechanism, which we were able to secure new parts for and repair.



Hanns Mercer, Public Works Director | 307-675-4232







The remaining assets approved for purchase in the FY25 budget revision have been ordered:

- Sander & snow plow for Snow Removal
- ½-Ton Pickup for the Building Dept.
- ³/₄-Ton Pickup for the Streets Dept.
- ¾-Ton Pickup w/Liftgate for the Parks Dept.

Utility Maintenance Division received their new Tandem-Axle Dump truck that was ordered back in October!











City Clerk, Ashlee Foster, will be heading to St. Louis, Missouri for the **IIMC Conference** (International Institute of Municipal Clerks). The conference will help Ashlee work toward her required certification and creates networking opportunities with clerks in our region, as well as nationwide. There are a wide variety of topics such as leadership, cultivating a motivated workforce across various generations, improving employee retention and morale, and what it means to live a life of influence both as a leader, as well as in your everyday life. Ashlee will report back in next month's update!

----Municipal Court Training—-----



Municipal Court Clerk, Christie Edwards, recently attended the **Wyoming Conference of Municipal Courts**, held in Casper, WY. Those in attendance generally include clerks, prosecuting and defense attorneys, as well as Judges. The conference typically includes a variety of presenters and attendees all engage in productive discussions. This year, there was a detailed discussion

about probation, fines and jail sentencing and when/how those apply to certain cases. The clerk of the Wyoming Supreme Court presented about the do's and don'ts of being a clerk with an emphasis on recording filings in the court, expungements and ex parte communications. The Judges and attorneys heard a presentation on legislative updates which can affect the courts. Justice John Fenn of the Wyoming Supreme Court presented on the roles of the Municipal Courts and the differences between Municipal Courts, Circuit Courts and District Courts. To finish out the long hours of presentations, Casper PD gave K-9 demonstrations in regards to suspect apprehension, drug detection, as well as bomb detection. One of the most important takeaways from conferences is always the opportunities to network and bounce ideas and concerns off other Wyoming court staff.

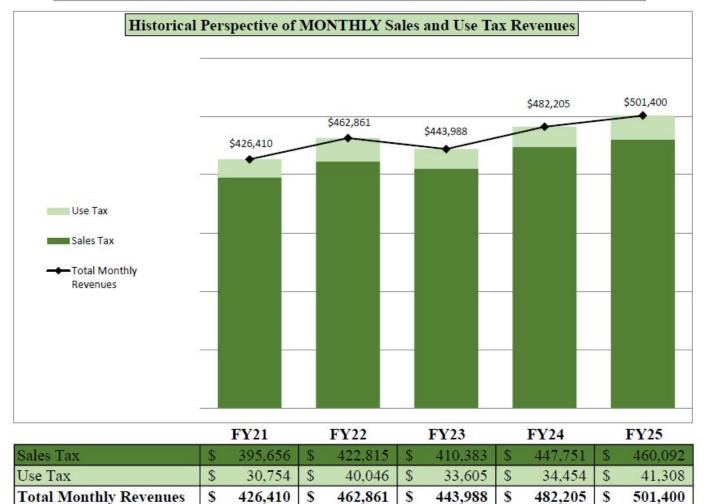


Sheridan

City of Sheridan Tax Revenue Report May 2025 For April Taxes

General Fund Monthly Sales and Use Tax Revenues

	Budgeted Revenues May-25		Actual Revenues May-25		Prior Year Actual Revenues May-24		Variance FY24 - FY25
Sales Tax	\$	450,474	\$	460,092	\$	447,751	2.8%
Use Tax	\$	37,833	\$	41,308	\$	34,454	19.9%
Total	\$	488,307	\$	501,400	\$	482,205	4.0%



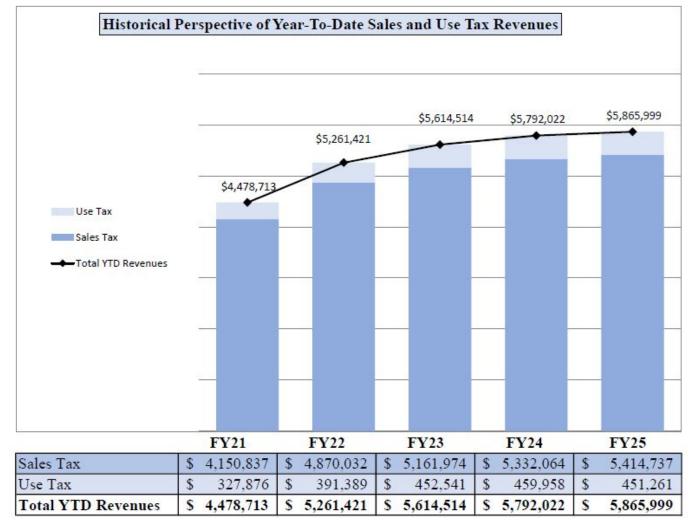


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City of Sheridan Tax Revenue Report May 2025 For April Taxes

General Fund Year-To-Date Sales and Use Tax Revenues

	Budgeted Revenues	Actual Revenues	Prior Year Actual Revenues	Variance FY24 - FY25
	YTD FY25	YTD FY25	YTD FY24	
Sales Tax	\$ 5,593,730	\$ 5,414,737	\$ 5,332,064	1.6%
Use Tax	\$ 478,019	\$ 451,261	\$ 459,958	-1.9%
Total	\$ 6,071,749	\$ 5,865,999	\$ 5,792,022	1.3%

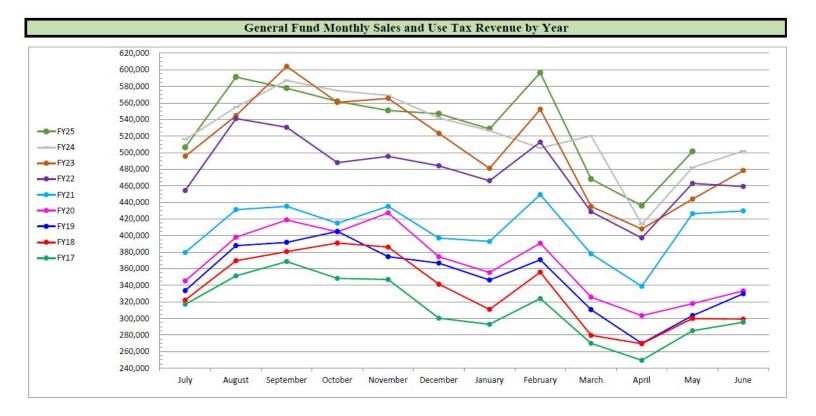


Finance Department

City of Sheridan

Tax Revenue Report

May 2025 For April Taxes



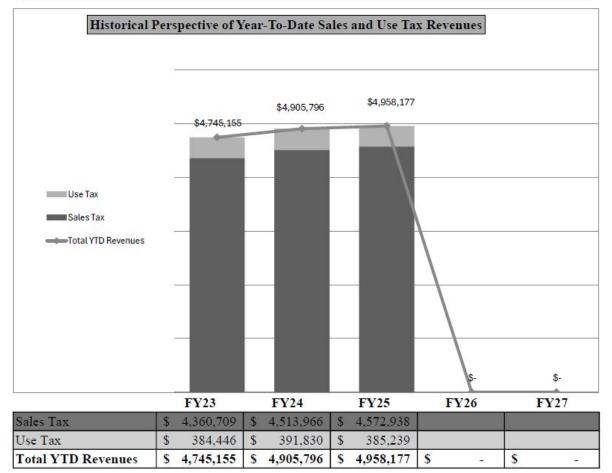


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City of Sheridan Tax Revenue Report GPET Received May 2025

GPET Year-To-Date Sales and Use Tax Revenues

	Budgeted Revenues]	Actual Revenues		rior Year Actual Revenues	Variance
	YT	D FY25	Y	TD FY25	Y	TD FY24	FY24 - FY25
Sales Tax	\$ 2	2,220,435	\$	4,572,938	\$	4,513,966	1.3%
Use Tax	\$ 1	,588,813	\$	385,239	\$	391,830	-1.7%
Total	\$ 3	3,809,248	\$	4,958,177	S	4,905,796	1.1%





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City of Sheridan Sales & Use Tax Revenue Report May 2024 for April Taxes

Select Municipalities Comparison

	FY24	FY25	%
Sheridan	\$ 482,195	\$ 501,400	4.0%
Buffalo	\$ 113,629	\$ 143,854	26.6%
Riverton	\$ 209,190	\$ 219,341	4.9%
Gillette	\$ 2,435,693	\$ 2,255,749	-7.4%
Douglas	\$ 1,237,637	\$ 969,754	-21.6%
Casper	\$ 2,014,937	\$ 1,976,172	-1.9%
Cheyenne	\$ 2,179,324	\$ 2,363,859	8.5%
Laramie	\$ 692,268	\$ 1,222,469	76.6%
Jackson	\$ 1,095,221	\$ 1,059,489	-3.3%
Cody	\$ 292,165	\$ 279,743	-4.3%
Green River	\$ 474,095	\$ 450,771	-4.9%
Rock Springs	\$ 943,218	\$ 896,814	-4.9%